Jackson County
Municipal Grant Application Form

Purpose

The purpose of the Municipal Grant Program is to assist the municipalities of the county with the implementation of worthy projects that will directly benefit not only the citizens of the municipality, but all the citizens of Jackson County.

Calendar

Applications for the Municipal Grant Program will be accepted until 5:00 pm on January 4, 2019. The Board of Commissioners will review the applications during the January work session and grant awards will be announced at the January mid-month meeting. Grant funds will be available after award.

Grant Amount Available

$20,000 has been earmarked for the Municipal Grant Program. Individual grant requests are limited to a maximum of $5,000 per municipality.

Municipality: Forest Hills
Date of Application: 1-3-19
Project Name: Mobile Vendor Space
Project Description: Clean stone area for a quaint, outdoor mobile vendor space with picnic table plus additional gravel for keeping ingress/egress/pull-out clean. See attachments for where and what we would like to create. The location is in the ETJ area of Forest Hills (currently under development) inside the space designated by the property owner as community green space. The property owner has given his permission to utilize a small area of this space for a mobile vendor stop. A food cart vendor has already expressed interest in setting up as soon as possible. The gravel will serve as a base to keep the area clean, especially during the developer's construction phase underway. This new space would not only give the residents of Forest Hills an option to walk to/gather, but would also serve as an option for the larger community and construction workers on site to take advantage of a quick food stop or take-out located right off of Hwy.107 without having to go into WCU for the only food option in the immediate area. Space could also be utilized for other approved, permitted mobile vendor businesses. The commercial buildings colored in orange on the developer's plan (attached) are the last phase of the ongoing construction and may be 2 or more years out, at which time (if necessary), the mobile vendor space could be shifted over to a different area of the Village Green Space shown on the plan. The mobile vendor ordinance (also attached) has been adopted in the Forest Hills Zoning Ordinance. Solar mason jar lights (gifted – no charge) for picnic table. **Use Extra Paper If Necessary**

Budget Information/Breakdown of Expenses	
Cost Classification:	**Cost:**
Administrative & Legal	
Acquisition of Land, ROW, etc.	
Architectural & Engineering fees	
Site Work #57 Clean Stone 10x10 vendor space	$ 242
Solar pathway lighting	$ 240
Additional gravel ingress/egress	$ 600
Demolition	
Equipment Commercial-grade steel picnic table	$ 740
Picnic table umbrella and base	$ 360
Estimated picnic table shipping cost	$ 90
Construction	
Grant Match	
Other (please specify) Solar mason jar lights	$ 0
Misc. (picnic table security anchoring and other	
potential incidentals)	$ 228
Total Project Cost	**$2,500**

Source of Funding	**Amount**	**% of Total**
Federal		
State		
Local		
Program Income		
Other (please specify)		
Jackson County Municipal Grant		100%
Total		

Printed Name of Authorized Representative	**Title**
Kolleen Begley	Mayor

Signature of Authorized Representative	
	Kolleen Begley

Itinerant/mobile vendors:

(a) Definitions.

Itinerant mobile/vendor means a person, other than a merchant with a retail store in the Village, who transports an inventory of goods to a building, vacant lot, or other location in the Village and who, at that building, lot or location, displays, offers and/or sells the goods at retail.

Mobile vending means the act of selling goods from a mobile vending unit including food trucks and pushcarts.

Mobile food/goods unit or food truck means a movable trailer, motor vehicle or motorized wheeled vehicle, registered with the North Carolina Division of Motor Vehicles and containing all health department approvals, if applicable, and designed and equipped to serve and sell goods, food and beverages to the general public on a recurring basis.

Mobile food/goods pushcart means a non-motorized mobile piece of equipment used by a person who prepares or serves proportioned food and goods for sale to the general public on a recurring basis. The food has been prepared at a restaurant, commissary or on site.

(b) Requirements.

1. Location

a. Mobile food/goods units, food trucks and food/goods pushcarts shall operate and be permitted only in the Village's VMU-CZ district.

b. Each Itinerant/mobile vendor shall keep and maintain written evidence of the consent from the property owner to use and occupy the mobile vending site.

c. Village Council written consent shall be required for any Itinerant/mobile vendor to engage in mobile vending on any public property within the Village limits.

d. No mobile food/goods units, food trucks or food/goods pushcarts shall obstruct sidewalks, ingress or egress to property, building entrances or public property while engaged in mobile vending or otherwise.

e. Mobile vendors shall not be parked or located closer than 15 feet from any fire hydrant.

f. No mobile vendors will be allowed to vend in a public street or right of way without the express written approval of the Village.

g. No mobile vendors will be allowed to vend in any public parking space without the express written approval of the Village.

h. Mobile food/goods units, food trucks and food/goods pushcarts shall be located no less than 10 feet from the road edge.

i. Mobile food/goods units, food trucks and food/goods pushcarts shall not obstruct access to public infrastructure, including but not limited to manholes, valve boxes, meter boxes, underground vaults and other water and sewer system appurtenances.

j. Mobile food/goods units, food trucks and food/goods pushcarts must have a minimum of 4 parking spaces for the first mobile food/goods unit, food truck or food/goods pushcarts unit.

k. Each additional mobile food/goods unit, food truck or food/goods pushcart on the same property shall have an additional 2 parking spaces. However, there shall not be more than four mobile food/goods units, food trucks or food/goods pushcarts permitted on one lot at any time.

2. *Operations*

a. Mobile food/goods units, food trucks or food/goods pushcarts shall only operate from dawn to 10:00 p.m. and shall be removed from the property when not in operation.

b. Mobile food/goods units, food trucks and food/goods pushcarts may have accessory lighting that is specific to the safe travel of their patrons (vehicles pathways). All accessory lighting will be operated by the mobile vendor and shall not be a permanent service.

c. Mobile food/goods units, food trucks and food/goods pushcarts shall not have permanent accessory structures associated with their food vending business. No bathrooms or storage facilities are allowed. Picnic tables are allowed at the discretion and approval of the property owner.

d. Mobile food/goods units, food trucks and food/goods pushcarts shall not have signage displayed anywhere other than the designated vendor property space.

e. Mobile food/goods units, food trucks and food/goods pushcarts shall be entirely self-contained. Temporary or permanent electrical services will not be permitted unless required by the North Carolina State Building Code.

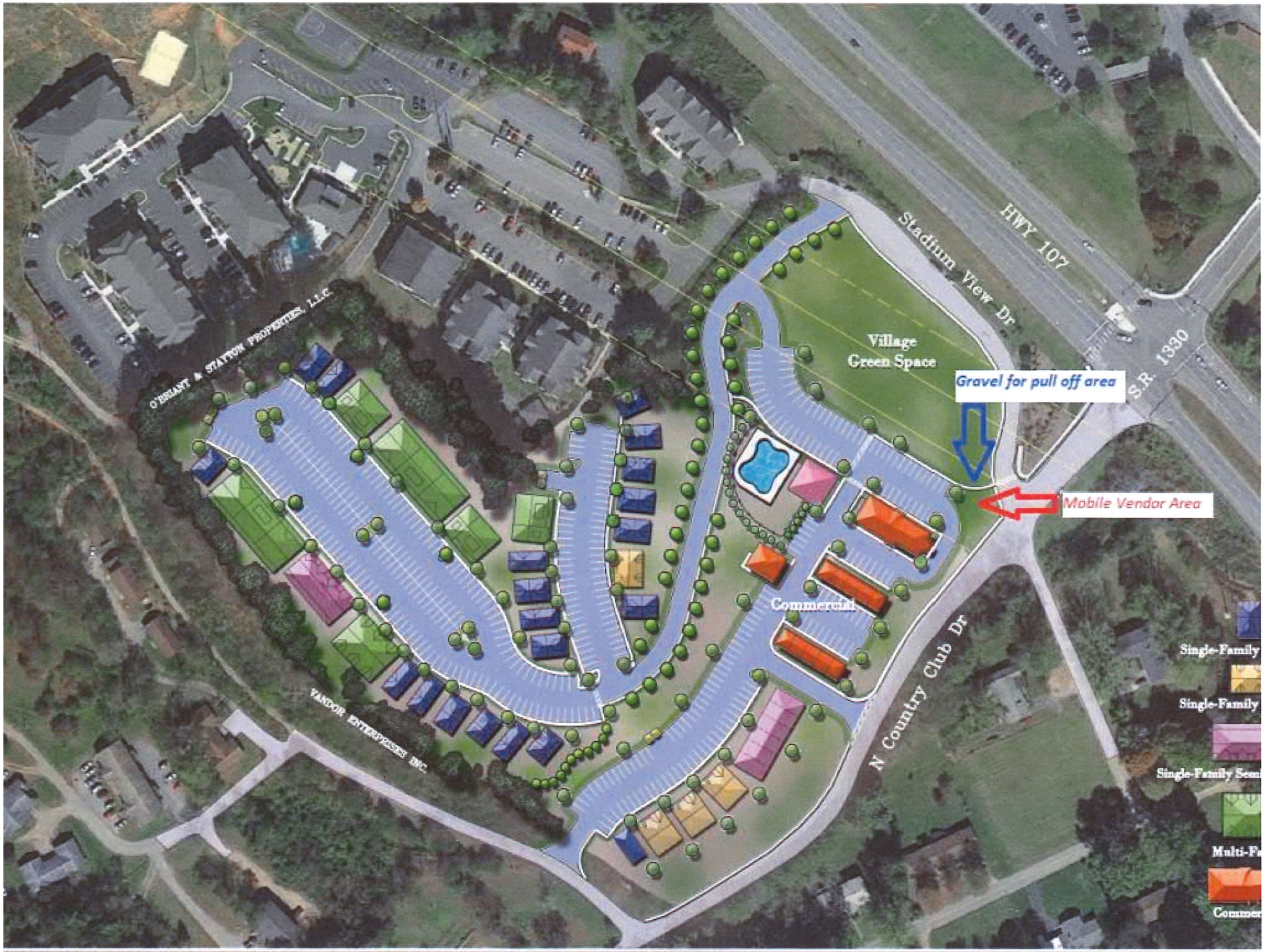
3. *Permit required*

a. Upon meeting these criteria, a permit shall be obtained by the Itinerant/mobile vendor from the Zoning Administrator in the Jackson County Planning Department.

b. The Itinerant/mobile vendor permit shall be valid for one year from the date of issuance.

c. A violation of the provisions of this section may subject the offender to the penalties contained in PENALTIES FOR VIOLATIONS, Chapter 11, Sections 11.4 and 11.5.of the Village Code.

d. Appeals may be taken as provided for in APPEALS, Chapter 10, Section 10.2 of the Village Code.


Stadium View Dr
HWY 107
S.R. 1330
Village
Green Space
Gravel for pull off area
Mobile Vendor Area
Commercial
N Country Club Dr
O'BRIANT & STAYTON PROPERTIES, L.L.C.
VANDOR ENTERPRISES INC.
Single-Family
Single-Family
Single-Family Sem
Multi-Fa
Commer