



**JACKSON COUNTY TOURISM  
DEVELOPMENT AUTHORITY**

March 29, 2019

Jackson County Board of Commissioners,

On behalf of the Jackson County Tourism Development Authority, we are presenting two capital requests for your consideration and approval. Per our establishing legislation, we do need Commissioner approval for these projects, even though they are funded through our budget. The JCTDA is supportive of investments in its Visitor Centers, which it contracts with the Chambers of Commerce to operate on its behalf.

The specific language from our establishing county legislation, R12-34, Section 13, is:

Section 13: The Authority may expend one-third of the occupancy tax funds for capital-related expenditures with the approval of the Jackson County Commissioners.

The two projects are as follows:

Cashiers Area Chamber and Visitor Center:

Pave the parking lot to enhance visitor safety while pulling out of a limited-sight distance location. This project will also enhance the appeal of the Visitor Center and encourage increased visitation. We are obtaining estimates, but we estimate this project to cost roughly \$19,537.35, based on an estimate in hand. We would request this project be approved now, for funding next fiscal, FY 19-20.

Jackson County Chamber of Commerce and Visitor Center:

Safety related improvements to the steps and sidewalk area that is the main access to the Visitor Center. This sidewalk is decades old and people trip and fall over the concrete, which has risen up and developed cracks in recent years. The cost of this work is \$8,050. We would request approval this Fiscal Year (18-19) as funds are available in our current budget.

Secondly, we would like to make signage and landscaping improvements to enhance the prominence of the Jackson Chamber and Visitor Center center at a cost of \$1,875. We would request approval of this secondary project for funding in FY 19-20. We would request authorization for a 10-percent contingency on all projects should we run into additional costs. All projects have been worked through the budget process.

I have attached photos of the locations for each and also preliminary estimates. Our full board has unanimously approved these projects, as have the Chamber Directors, who are supportive and appreciative of the consideration.

Please let me know if you have any questions. Thank you for your consideration.

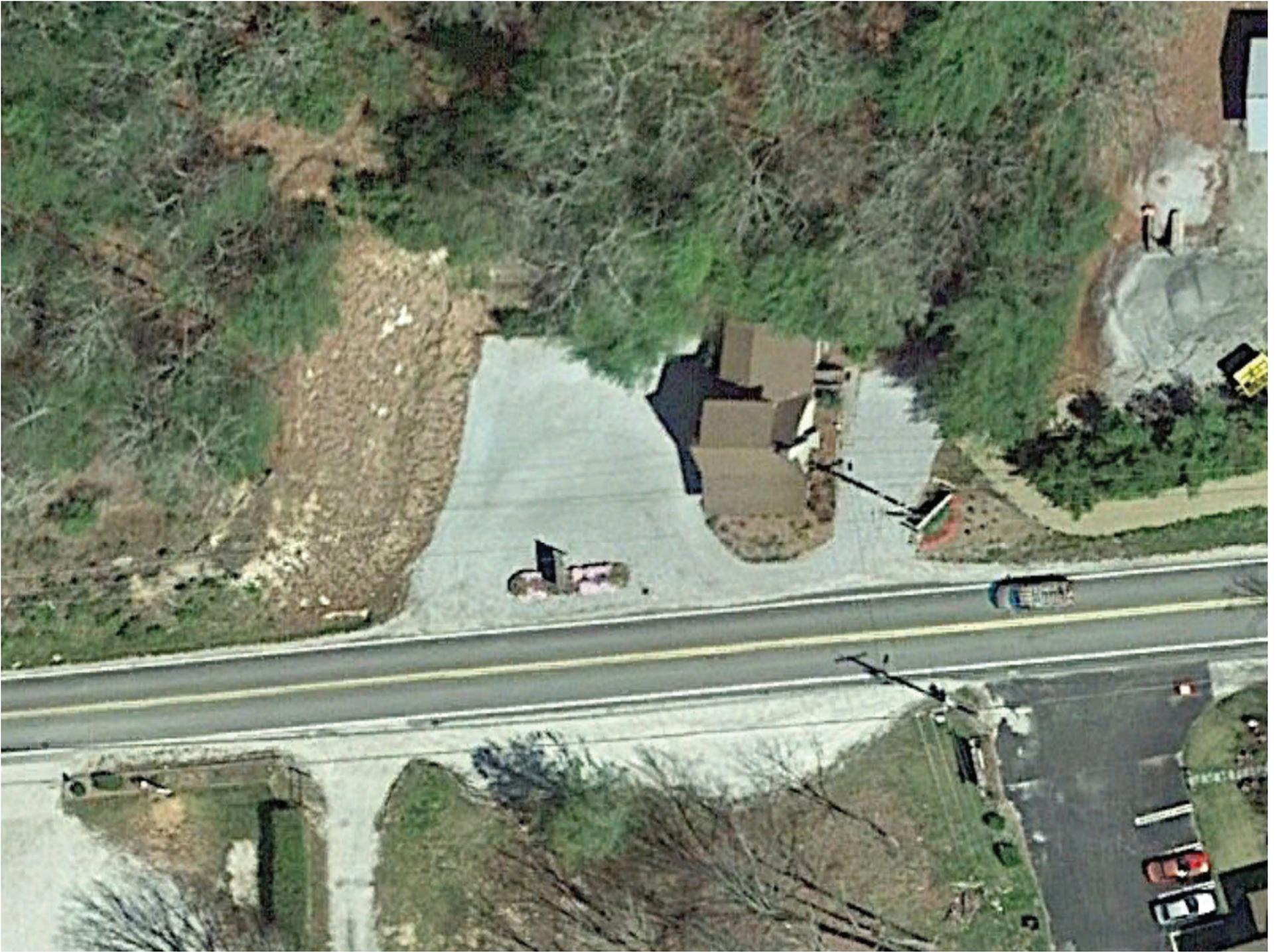
Sincerely,

A handwritten signature in black ink that reads 'Nick Breedlove'.

Nick Breedlove, Executive Director, JCTDA



Cashiers Area Chamber





BRYSON ENTERPRISES LTD  
 PO BOX 1691  
 2939 CASHIERS ROAD  
 HIGHLANDS, NC 28741  
 (828) 526-9348

# PROPOSAL

Name/Address
CASHIERS AREA CHAMBER OF...

Shipping Address

Date	Estimate No.
01/28/19	3450

Description	Quantity	Cost	Total
OPTION 1 ASPHALT PAVING			
GRADE SETUP FOR PAVING- IN MAIN PARKING AREA	4,508	0.65	2,930.20
REMOVAL OF EXISTING WASHED STONE IN MAIN PARKING AREA	4,508	0.70	3,155.60
2" OF COMPACTED ASPHALT PLACED PER SQ. FT- IN MAIN PARKING AREA	4,508	2.10	9,466.80
GRADE SETUP FOR PAVING- IN SIDE PARKING AREA	1,155	0.65	750.75
REMOVAL OF EXISTING WASHED STONE IN SIDE PARKING AREA	1,155	0.70	808.50
2" OF COMPACTED ASPHALT PLACED PER SQ. FT	1,155	2.10	2,425.50
SALES TAX		6.75%	0.00

Signature:	Total	\$19,537.35
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- NOTES:
- ★ We are not responsible for any damages to utilities buried underground.
  - ★ We are not responsible for any damages done to asphalt, concrete, paver bricks on roads or driveways we are hauling over
  - ★ No solid rock removal included
  - ★ It is understood that we are not held responsible for any damage or flaws in our work due to causes that are out of our control or performed by another contractor. This would include but is not limited to inadequate subgrade material or installation of subgrade and/or excess underground or surface water.
  - ★ Paving grades at less than 1 1/2% are subject to puddles and void of warranty
  - ★ Prices are good for 30 days
- Payment
- ★ Signed contract and 5% of total contract amount must be recieved before we will add you to our schedule
  - ★ Full payment is due on date of invoice. Invoice is subject to 1 1/2% intrest charge for bills over 30 days late.
  - ★ Contracts with new customers are subject to additional payment in the days prior to start of work

Jackson County Chamber







## Hardscape Contract

**B. H. Graning  
Landscapes, Inc.**  
64 Bella Road, Sylva, NC, 28779  
Federal Tax ID: 30-0307223  
NC Landscape Contractor # CL0351 NC  
Irrigation Contractor # 1280  
Phone/Fax: (828) 586 8303

**Jobsite Address**

Name Hooper House Foundation Attn: Ms. Julie Spiro  
Street 773 West Main Street  
City Sylva  
State NC  
Zip 28779  
County Jackson  
Phone 828 586 2155  
Alt Phone  
Email [julie@nc-mountains.com](mailto:julie@nc-mountains.com)

**Bill to:**

Name Same  
Street  
City  
State  
Zip  
County  
Phone  
Alt Phone  
Email

BID #	hoo031219
Date:	3/12/2019
Job Code #	C: 03
Estimate by:	BG

### Hooper House Landscape Improvement Proposals

ITEM	FROM	TO
<p><b>1) Walkway / Access Area Improvements</b> Complete walkway improvements as per site visit 03/12/2019 with Ms. Julie Spiro. Scope of work to include demolishing existing failing/ cracking concrete sidewalk, forming and pouring new stamped concrete walkway (footprint to match previous), and adding stone veneer to treads and risers to both the upper and lower steps.</p> <p>A. Concrete Demo and Stamped Concrete</p> <p>B. Stone Veneer Upper and Lower Concrete Steps and Sides (Lower Only) 160 SF</p>		\$3,250.00
<p><b>2) Entrance Landscape and Lighting Improvements</b> Create new landscape bed with integrated low voltage lighting and outlet (by subcontract electrician) in conjunction with hardscape improvements. Proposed new bed to enhance the existing signage at the NW corner of the property using a combination of shrubs and perennials to provide year round interest.</p> <p>Design / Labor / Materials</p> <p>Upon acceptance of budget proposal, contractor to provide scaled, plan-view CAD drawing with digital pictures of proposed softscape for owner acceptance and approval.</p> <p><i>Pictures of similar work can be found online at <a href="http://www.bhglandscapes.com">www.bhglandscapes.com</a></i></p>		\$4,800.00
		\$1,875.00

<b>Totals</b>	from	to
	<b>\$0.00</b>	<b>\$9,925.00</b>