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Time Posted: \_\_\_\_\_  
Posted By: Evelyn Baker  
Witnessed: \_\_\_\_\_

**MINUTES OF A SPECIAL MEETING  
OF THE  
JACKSON COUNTY  
BOARD OF COMMISSIONERS  
HELD ON  
MARCH 18, 2010**

The Jackson County Board of Commissioners held a Special Meeting on March 18, 2010 at 4:00 p.m., Justice & Administration Building, 401 Grindstaff Cove Road, Room A201, Sylva, North Carolina.

Present:	Brian T. McMahan, Chairman	Ken Westmoreland, County Manager
	Tom Massie, Vice Chair	Evelyn B. Baker, Clerk to the Board
	Joe Cowan, Commissioner	
	William Shelton, Commissioner	Absent: Mark Jones, Commissioner

Chairman McMahan called the meeting to order and stated the purpose of the special meeting is to receive and consider bids for construction of an Early College Facility on the SCC campus.

Thirteen bids were received. Ritter Architecture, P.A., evaluated the bids and determined Hamlett Associates, Inc. submitted a viable bid. Extra efforts were taken to have local contractors and subcontractors involved in the project. During the bid process, every general contractor was requested to enumerate and list all subs for all the trade activities. Hamlett did not designate any local subcontractors, but did indicate to Mr. Ritter that he is trying to use as many as possible. Hamlett was also encouraged to purchase the building materials locally.

Mr. Westmoreland recommended that the lowest responsive bidder, Hamlett Associates, Inc. of Climax, NC, be awarded the bid in the amount of \$786,648.00. The only other cost will be for geotechnical work at an estimated amount of \$10,000-\$20,000. The expected completion date, pursuant to the contract, is September 12.

***MOTION:*** *Commissioner Cowan moved to award the bid to Hamlett Associates, Inc. in the amount of \$786,648. Commissioner Shelton seconded the Motion. Motion carried by unanimous vote.*

There being no further business, Commissioner Shelton moved that the meeting be adjourned. Commissioner Massie seconded the Motion. Motion carried by unanimous vote and the meeting adjourned.

Attested By:

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Evelyn B. Baker, Clerk to the Board

Approved:

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Brian Thomas McMahan, Chairman