



Position Request Public Works Department

Summary of Request

The Public Works Department requests an additional position of Mechanic I to staff the Garage operations. Currently a Grounds Maintenance Crew Leader I has been completing the maintenance and repair of all grounds equipment and assisting with fleet maintenance pulling away resources from the Grounds operations.

The need for the additional assistance in the Garage stems from the growing number of work orders to maintain County fleet vehicles and limited time to maintain and repair Grounds equipment. Below is a summary of Garage tickets over the last three years:

Year	# of Tickets
2012	586
2013	661
2014	890
2015	On track to surpass 900 tickets.

The volume of tickets increased 13% from 2012 to 2013 and 35% from 2013 to 2014. These tickets do not include request work on Grounds equipment.

In review of other County operations the following are the staffing levels for County garages of similarly sized WNC counties.

County	# of Garage Employees	# of Fleet Vehicles & Equipment
Macon	5	325
Transylvania	3	250
Jackson	2	364

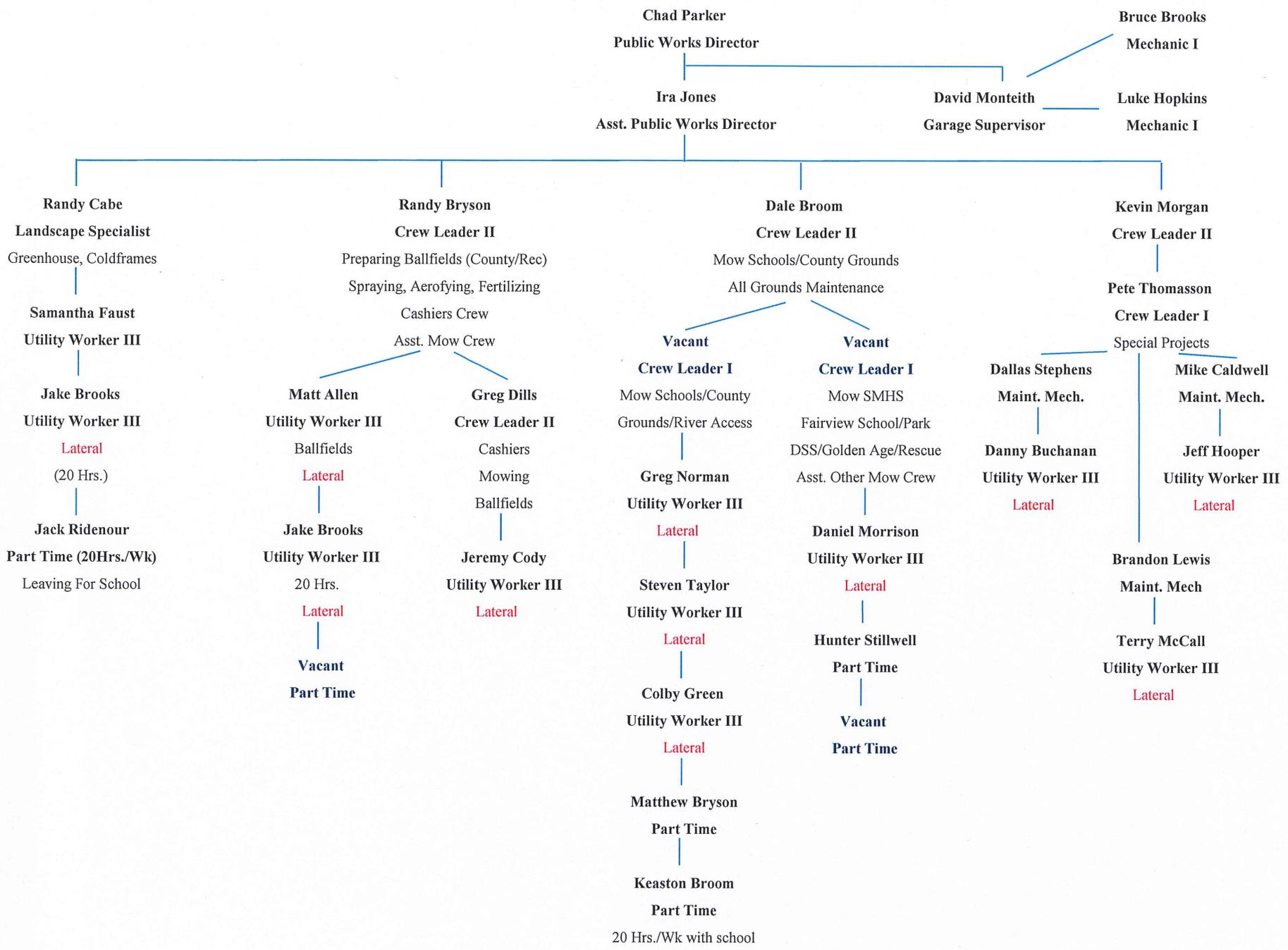
Organizational Structure

Please see Attachment A. Current Grounds, Maintenance, & Garage Structure and Attachment B. Proposed Grounds, Maintenance, & Garage Structure. The proposed structure shows the addition of a Mechanic I position to the Garage.

Financial Impact

The request for an additional position will require additional funding estimated at \$48,144.28 to cover the salary and fringe of an additional Mechanic I.

SALARY	ER FICA	LGERS	HOSP	ERMED	WC	UNEMPL	TOTAL
\$33,647.84	\$2,086.17	\$2,281.32	\$9,202.96	\$487.89	\$101.62	\$336.48	\$48,144.28



B. Proposed Grounds, Maintenance, and Garage Structure