



Jackson County Health Department



Program Summary

Program Summary			Area								Notes
A1	A2	A3	B	C	D	E	F	G	H		
Existing Room Number	Area/Space	Personnel / Title	Quantity	# of Occupants	Length	ANSF per Person	Width	ANSF per item	Totals		
				OR	X	OR					
ENTRY										1,588	
	Vestibule/Lobby - Public Entry		1	0	20	0	20	400	400		
	Vestibule - Staff Entry		1	0	10	0	10	100	100		
	Public Restrooms		2	0	10	0	20	200	400	male and female	
	Family Restroom		2	0	7	0	8	56	112		
	Lactation Room		1	0	7	0	8	56	56	Sink, changing table	
	Waiting Room		1	0	15	0	20	300	300	consolidate current WR1 and WR2	
	Sick Waiting Room		1	0	10	0	12	120	120		
	Waiting Room Play Zone		1	0	10	0	10	100	100		
RECEPTION										272	
MS1	Desk Workstation	Jean Morgan - Office Assistant	1	0	8	0	8	64	64	ajdacent to management support	
MS2	Desk Workstation	Darlene Burrell - Office Assistant	1	0	8	0	8	64	64	check in stations with privacy and desk with workspace	
MS3	Desk Workstation	Brigitte Schlagle - Office Assistant	1	0	8	0	8	64	64	adjustable workstations (sit-stand option)	
	Reception Storage		1	0	8	0	10	80	80		
MANGEMENT SUPPORT										824	
MS4	Print / Copy / Scan Station		1	0	8	0	8	64	64	adjacent to reception	
MS5	Office	Bobbie Jo Rhymer - Office Assistant	1	0	10	0	12	120	120	adjustable workstation	
MS6	Office	Becky Nicholson - Lead Clerical	1	0	10	0	12	120	120	adjustable workstation	
MS7	Office	Amanda Brooks - Accts Receivable	1	0	10	0	12	120	120	also serves as checkout station	

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MS8	Office	Charay Ingram - Accts Receivable Asst	1	0	10	0	12	120	120	also serves as checkout station	
MS9	Records Storage		1	0	14	0	20	280	280		
ADMINISTRATION										879	
A1	Office	Martha Thomasson, Admin Assistant	1	0	10	0	12	120	120		
A2	Office	Melissa McKnight, Asst Health Director	1	0	10	0	16	160	160		
A3	Office	Shelley Carraway, Health Director	1	0	15	0	25	375	375		
A4	Office	Clarissa Ashe, Admin Officer	1	0	10	0	16	160	160		
	Copy Area		1	0	8	0	8	64	64		
CLINICAL										4,296	
C1	Office	Anna Lippard - Health Services Manager	1	0	10	0	12	120	120		
C2	Office	Debbie Matthews - RN	1	0	10	0	12	120	120		
C2	Office	Gretta Phillips - RN	1	0	10	0	12	120	120		
C2	Office	Darlene Robinson - RN	1	0	10	0	12	120	120		
C3	Office	Linda Stoupe, LPN	1	0	10	0	12	120	120		
C8	Nurse's Station	Various Workstations	6	0	8	0	8	64	384	3 MOAs, Interpreter, RN, 1 "hotel" station	
C10	Office	Taylor Crowe, Reg Nurse for OBCM	1	0	10	0	12	120	120	near WIC	
C11	Office	Lewis Beck, Family Nurse Practitioner	1	0	10	0	12	120	120		
C12	Office	Carla Morgan, Nursing Supervisor	1	0	10	0	12	120	120		
C13	Office	Mary Puckett, Physician Assistant	1	0	10	0	12	120	120		
	Office	Interpreter	1	0	10	0	12	120	120		
	Office	RN	1	0	10	0	12	120	120		
C16	Office	Sally Sutton - Social Worker	1	0	10	0	12	120	120	near WIC	
	Office	Medical Director	1	0	10	0	12	120	120		
	Office	Consult Rooms / Storage	3	0	10	0	12	120	360	3 additional office sized rooms for consults/storage/future offices	
C3	Immunizations		1	0	10	0	12	120	120	sink, bed, freezer and refrigerator (2 refrig)	
	Exam Room		11	0	10	0	12	120	1,320	scale, eye chart, sink, hearing eq., computer station, storage cab.	

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				OR							X
										one exam room needs to be general clinic w/ no bed, close to waiting room	
										one exam room to be neg. pressure for TB patients w/ waiting area near lab, for samples, sink outside	
C15	Patient Restroom		1	0	7	0	8	56	56		
	Staff Restroom		1	0	7	0	8	56	56		
	Workroom		1	0	16	0	16	256	256	Staff workroom with cabinets and large table in middle	
	Janitor's Closet		1	0	4	0	6	24	24	mop sink, room for preloaded cart for emergencies	
	Storage Room		1	0	8	0	10	80	80		
	Work Counter with Sink - Dirty		1	0	5	0	8	40	40		
	Work Counter with Sink - Clean		1	0	5	0	8	40	40	Locked door and locked cabinets inside the closet	
ENVIRONMENTAL HEALTH			2,760								
	EH Window	2 Work stations	1	0	15	0	20	300	300		
	EH Meeting Area		1	0	10	0	15	150	150		
	EH Records Storage		1	0	10	0	20	200	200		
	EH Open Work Area		1	0	10	0	20	200	200		
EH1 / 5	Storage		1	0	10	0	12	120	120		
EH2	Print / Copy / Scan		1	0	8	0	10	80	80		
EH3	Office	Slade Smathers, Environmental Health Spec.	1	0	10	0	12	120	120		
EH4	Office	Pam Moses, Environmental Health Spec.	1	0	10	0	12	120	120		
EH6	Office	David Ammons, Wells, Water, Pools Prog. Spec.	1	0	10	0	12	120	120		
EH7	Office	Tonya Howell, OSWW Specialists	1	0	10	0	12	120	120		
EH8	Office	VACANT, Environmental Health Spec.	1	0	10	0	12	120	120		
EH9	Office	Travis Monteith, Environmental Health Spec.	1	0	10	0	12	120	120		
EH10	Office	Kendra Frizzell, Environmental Health Spec.	1	0	10	0	12	120	120		
EH11	Office	Travis Painter, Environmental Health Spec.	1	0	10	0	12	120	120		
EH12	GIS		1	0	10	0	12	120	120	extra power for equipment	
EH13	Office	Spare Office	1	0	10	0	12	120	120		
EH14	Office	Jaime Dellinger, Environmental Health Spec.	1	0	10	0	12	120	120		
EH15	Office	Geraldine Riouff, FLPI Coordinator	1	0	10	0	12	120	120		

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EH16	Office	Russell Jenkins, OSWW/OSWP Coordinator	1	0	10	0	12	120	120		
	Consult Room		1	0	10	0	15	150	150		
HEALTH EDUCATION			2,040							locate on 2nd floor	
HE1	Office	Janelle Messer, Child Health Consultant	1	0	10	0	12	120	120		
HE2	Office	Jackie Moore, ARTS Coordinator	1	0	10	0	12	120	120		
HE3	Office	Meagan Cagle, Child Health Consultant	1	0	10	0	12	120	120		
HE4	Office	Liz Cochran, Health Educator	1	0	10	0	12	120	120		
HE4	Office	Curt Collins, Health Educator	1	0	10	0	12	120	120		
HE5	Office	VACANT, Health Education Supervisor	1	0	10	0	12	120	120		
	Education Space		1	0	20	0	30	600	600		
	Consult Room		1	0	10	0	12	120	120		
SE3	Storage		1	0	20	0	30	600	600		
LAB			1,716								
L1	Main Laboratory		1	0	20	0	30	600	600	lab to be secure - no public access, eyewash and shower with drain separate access for Environ. Health or alt way of reciving samples	
L2	Lab Restroom		1	0	7	0	8	56	56		
L3	Office	Julie Creason, Lab Supervisor	1	0	10	0	12	120	120		
L4	Phlebotomy Room		1	0	20	0	30	600	600	4 stations, small "recovery" area, accessible for stretcher, help buzzer	
L5	Office	Lab Techs	2	0	10	0	12	120	240		
	Lab Storage		1	0	10	0	10	100	100		
STAFF SUPPORT			4,037								
	Large Conference Room		1	75	0	15	0	1,125	1,125	replaces "big room"	
	Small Conference Room		3	12	0	16	0	192	576	distributed throughout building, technology built in for "webinar" setup	
	Media Library		1	12	0	16	0	192	192	staff classes, technology center	
SE2	Exercise Room		1	0	20	0	25	500	500	2x as big as existing	
SE1	Safe Kids Storage		1	0	8	0	10	80	80	near Health Ed storage	

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				OR			OR				
	Second Floor Gang RR		1	0	20		0	20	400	400	
	Lactation Room - Staff		1	0	7		0	8	56	56	
	Break Room / Kitchen		1	0	15		0	20	300	300	15-20 ppl at one time
	Staff Restrooms		2	0	7		0	8	56	112	
	Break Room / RR Storage		1	0	10		0	12	120	120	
	IT		1	0	10		0	12	120	120	
	Server Room		2	0	8		0	12	96	192	one each floor - stacked, possibly extra room downstairs ind. temp controls, dry chem. fire protection, additional power resources
	Mail Room		1	0	12		0	12	144	144	
	General Storage		1	0	10		0	12	120	120	
WIC			1,020							staff colocated and near OBCM & CC4C, and lab	
W1	Office	Krystal Bradley - WIC Clerk	1	0	10		0	12	120	120	
W2	Office	Teresa Bryant - WIC Clerk	1	0	10		0	12	120	120	prefer shared hallway not accessible to public, ideally play area
W3	Office	Brandi Nations - Breastfeeding Peer Counselor	1	0	10		0	12	120	120	
W4	Office	Jennifer Luker - Nutritionist	1	0	10		0	12	120	120	
W5	Office	Lee Lillard - Nutritionist	1	0	10		0	12	120	120	
W6	Office	VACANT - Diabetes Educator	1	0	10		0	12	120	120	
W6	Office	Consult Room	2	0	10		0	15	150	300	one room can be smaller, serve as a lactation room/classroom include diaper changing area, sink, and refrigerator

Total ANSF	19,432
Net to Gross Multiplier	1.5
TOTAL GROSS PROGRAMMED SF	29,148
EXISTING GROSS SF	30,550
REMAINING SF TO BE PROGRAMMED	1,402



- DEPARTMENTS
- CIRCULATION
 - CLINIC
 - ENTRY
 - LAB
 - MANAGEMENT SUPPORT
 - MECHANICAL / RESTROOMS
 - WIC

PROPOSED FIRST FLOOR PLAN
1/8" = 1'-0"



- DEPARTMENTS
- ADMINISTRATION
 - CIRCULATION
 - CLINIC
 - ENVIRONMENTAL HEALTH
 - HEALTH EDUCATION
 - MECHANICAL / RESTROOMS
 - SUPPORT

PROPOSED SECOND FLOOR PLAN
1/8" = 1'-0"