



JACKSON COUNTY

Tax Administration

January 24, 2020

Town of Highlands
PO Box 460
Highlands, NC 28741

To whom it may concern,

We discovered that all our municipal collection contracts have expired. The collection contract allows the Jackson County Tax Collector to perform the duties imposed by law upon the Municipal Tax Collector in the billing and collecting of real and personal property taxes. I need to confirm that the Town of Highlands would like to maintain a collection contract with the County, and ensure that the contracts are established and approved prior to the mailing of 2020 property tax notices in August.

Please confirm in writing that the Town of Highlands would like to enter into a new collection contract with the Jackson County by April 1, 2020. Once confirmation is received, we will work to establish the terms of the contract. Feel free to contact me with any questions or concerns.

Sincerely,

Tabitha Ashe
Tax Administrator
828-586-7539
tabithaashe@jacksonnc.org