

## **Jackson County Municipal Grant Application Form**

### **Purpose**

The purpose of the Municipal Grant Program is to assist the municipalities of the county with the implementation of worthy projects that will directly benefit not only the citizens of the municipality, but all the citizens of Jackson County.

### **Calendar**

Applications for the Municipal Grant Program will be taken during the month of November. The Board of Commissioners will review the applications during the month of December and grant awards will be announced during the month of January. Grant funds will be available after award.

### **Grant Amount Available**

\$20,000 has been earmarked for the Municipal Grant Program. Individual grant requests are limited to a maximum of \$5,000 per municipality.

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<b>Municipality:</b> Town of Dillsboro
<b>Date of Application:</b> 11/28/2017
<b>Project Name:</b> Town Hall Renovation Project
<b>Project Description:</b> The Town of Dillsboro is beginning a three-phased renovation project to the Town Hall building. In addition to housing the town offices and meeting room for the Board of Aldermen, the building is used as meeting space for several groups in the community. The Jackson County Chamber of Commerce also leases space in the building for the Visitors Information Center. We are requesting \$5,000.00 to apply to the first phase of this project.  Phase 1 will include replacing the roof and damaged fascia. Cox and Son Roofing, Inc. has been selected as contractor after reviewing several estimates for this phase of the project. Proposals for Phase 2 and Phase 3 are still being considered. Please see the attachments for a more detailed description and cost estimates of the needed renovations. The town plans to complete Phase 1 in January 2018, with Phase 2 and Phase 3 being completed by March 2018.

Use Extra Paper If Necessary

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**Municipal Grant Application Form**

<b>Budget Information/Breakdown of Expenses</b>	
<b>Cost Classification:</b>	<b>Cost:</b>
Administrative & Legal	
Acquisition of Land, ROW, etc.	
Architectural & Engineering fees	
Site Work	
Demolition	
Equipment	
Construction	\$ 9,406.00
Grant Match	
Other (please specify)	
<b>Total Project Cost</b>	

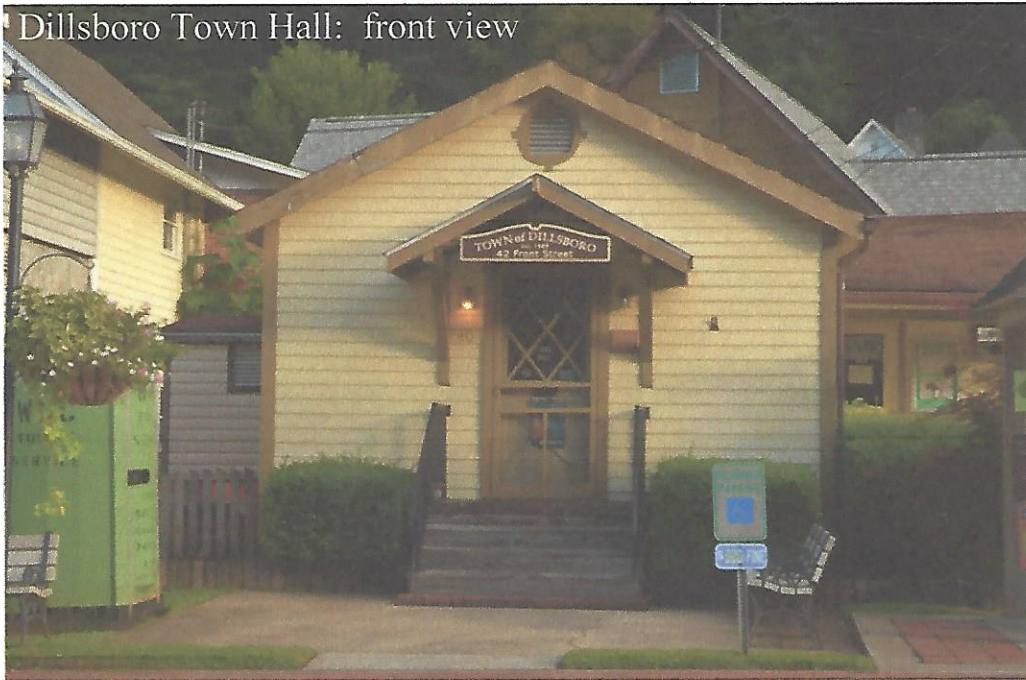
<b>Source of Funding</b>	<b>Amount</b>	<b>% of Total</b>
Federal		
State		
Local	\$ 4,406.00	47%
Program Income		
Other (please specify)		
Jackson County Municipal Grant	\$ 5,000.00	53%
<b>Total</b>	<b>\$ 9,406.00</b>	<b>100%</b>

<b>Printed Name of Authorized Representative</b>	<b>Title</b>
Debbie Coffey	Town Clerk

<b>Signature of Authorized Representative</b>	
<i>Debbie Coffey</i>	<i>Town Clerk</i>



Dillsboro Town Hall: front view



Dillsboro Town Hall: side view



Phase 1 of the Town Hall renovation project will include replacing the roof and damaged fascia board. A proposal from Cox & Son Roofing, Inc. was selected with an estimated cost of \$5,421.00. Additional costs of \$2.25 per square foot may be incurred to replace damaged decking.

Phase 2 will include replacing damaged siding and lattice work, and painting the exterior of the building, fascia, doors, and trim. One estimate of \$2,400.00 has been received. Additional estimates will be considered before a contractor is selected.

Phase 3 will include removal of overgrown shrubs and the installation of new planter boxes and landscaping materials. Two estimates of \$1,585.00 and \$800.00 have been received. Additional estimates will be considered before a contractor is selected.

November 13, 2017

David Jones  
P.O. Box 655  
Dillsboro, NC 28725

**RE: Roof Replacement Dillsboro Town Hall**

Thank you for your interest in our roofing services. At your request we made a thorough inspection of the referenced roof and we offer the following roofing proposal for your consideration and review.

**Specifications**

1. Remove existing shingle roof from roof and job site
2. Install new 15lb felt underlayment
3. Install new brown alum. drip edge at rake and eaves
4. Install a new GAF 25yr 3-tab shingle roof hand nailed, color of choice
5. Install GAF Cobra II Snow Country shingle over ridge vent
6. Complete cleanup of roof related debris
7. Furnish warranty by GAF
8. Furnish workman's compensation/liability insurance certificate upon request
9. Remove existing fascia boards and install new wood fascia, painting/staining is EXCLUDED

**Please Note**

Decking work/replacement if needed will be extra @ \$2.25 per square ft.

**Total Cost**

**\$5,421.00**

Sincerely yours,  
Cox & Son Roofing Inc.  
Steve Cox  
VP Sales  
828-389-8864

Visit us on the web [www.coxandsonroofing.com](http://www.coxandsonroofing.com)