



Employment Opportunity

Jackson County

Please share this employment opportunity with anyone who may be interested and distribute as you see fit.

Position: Economic Development Director

Description of Duties & Responsibilities: Planning, organizing, and directing the operations of the Economic Development Department performing promotional and consultative work in developing and directing an economic development program for the county; serves as an initial contact for potential industries and business considering new location/expansion; maintains information about available properties, area utilities, and workforce; develops grants/funding sources to support infrastructure improvements; serves as staff resource and technical consultant to the County's Business & Industry Advisory Committee, and to the Board of Commissioners.

Education & Experience Requirements: A bachelor's degree in business, planning, public administration, economics or related field and five to ten years of directly related experience; or a master's degree and at least two years of directly related experience.

Compensation: Grade 30, Minimum: \$51,901.97

Application Requirements: Submit a State Application (PD107 and PD107A) to:
Jackson County Human Resources Department
401 Grindstaff Cove Rd.
Sylva, NC 28779

State applications are available online at <http://www.jacksonnc.org/employment-opportunities.html> and <http://www.osp.state.nc.us/jobs/general.htm> or can be obtained at the Jackson County Human Resources Office. ***Applications will be accepted until the position is filled. Applications will start being reviewed July 15, 2013.***

Closing Date: Open until filled.

Jackson County is an Equal Opportunity Employer.

Pre-employment drug screen and pre-employment criminal background checks are required.

Jackson County participates in the federal [E-Verify](#) program.

Jackson County Human Resources Department

401 Grindstaff Cove Road • Sylva, NC 28779

828-631-2212 • 828-631-2208 fax