

**MINUTES OF A
REGULAR MEETING
OF THE JACKSON COUNTY
BOARD OF COMMISSIONERS
HELD ON
JUNE 04, 2018**

The Jackson County Board of Commissioners met in a Regular Session on June 04, 2018, 3:00 p.m., Justice & Administration Building, Room A201, 401 Grindstaff Cove Road, Sylva, North Carolina.

Present: Brian McMahan, Chairman
Charles Elders, Vice Chair
Boyce Deitz, Commissioner
Mickey Luker, Commissioner
Ron Mau, Commissioner

Don Adams, County Manager
Heather C. Baker, County Attorney
Angela M. Winchester, Clerk to Board

Chairman McMahan called the meeting to order.

(1) **AGENDA**: Commissioner Elders moved to approve the Agenda. Commissioner Mau seconded the Motion. Motion carried.

(2) **MINUTES**: Commissioner Elders moved to approve the minutes of a Work Session of May 15, 2018 and a Regular Meeting of May 21, 2018. Commissioner Mau seconded the Motion. Motion carried.

(3) **CHAIRMAN'S REPORT**: None.

(4) **COMMISSIONER REPORTS**: None.

(5) **COUNTY MANAGER REPORT**: Mr. Adams reported:

(a) **Skyland Services Center Remodel**: A successful open house and ribbon cutting was held on Thursday, May 31st. There were over 92 individuals sign in and it was believed that more than 120 people attended the function.

(b) **Health Department/One Stop Center**: McMillan/Pazden/Smith started their work on the project. County staff was actively seeking temporary space for operations during construction. The initial timeline submitted from the architect projected completion of the project in April, 2020.

(c) **Green Energy Park Campus**: The Town of Dillsboro Planning Board voted on May 15th to recommend the proposed zoning change to allow for additional uses at the Green Energy Park. The Town of Dillsboro would hold a public hearing on the proposed changes on June 11th at 5:00 p.m.

(d) **Consolidated Human Services Agency Board**: The first meeting of the Consolidated Human Services Agency Board would be on June 11th at 6:00 p.m. at the Social Services Board Room.

(e) **Cashiers Small Area Plan**: The Planning Department would hold meetings in Cashiers on June 4th, 5th and 6th to receive input on the Cashiers Small Area Plan.

(f) **Upcoming Meetings**:

Tuesday, June 5, 2018 – Budget Work Session 8:30 a.m.

Tuesday, June 12, 2018 – Work Session at 1:00 p.m.

Monday, June 18, 2018 – Regular Commissioner Meeting at 6:00 p.m.

(6) **INFORMAL COMMENTS BY THE PUBLIC**: None.

(7) **FIREWORKS DISPLAY REQUESTS:** Tony Elders, Director of Permitting and Code Enforcement, stated he received applications for a fireworks displays:

- (a) Saturday, June 23rd:
 - Fairfield Lake – Camp Merrie-Woode 100th Anniversary
 - Chattooga Club
- (b) Sunday, July 1st:
 - Friends of Lake Glenville
 - Country Club of Sapphire Valley
- (c) Tuesday, July 3rd:
 - Cedar Creek Racquet Club
 - Lonesome Valley
- (d) Wednesday, July 4th:
 - Bear Lake Reserve
 - Jackson County Chamber of Commerce – Downtown Sylva
 - Camp Merrie-Woode
 - Mountaintop Club
 - Village Green – Cashiers
 - Wade Hampton
- (e) Friday, July 6th:
 - Balsam Mountain Preserve

Motion: *Commissioner Luker moved to approve the requests for fireworks displays as presented. Commissioner Elders seconded the Motion. Motion carried by unanimous vote.*

(8) **CANADA VOLUNTEER FIRE DEPARTMENT LEASE:** Ms. Baker stated that many years ago an addition was made to the Canada Community Building for the Canada Volunteer Fire Department. They had been in that space and using that space for a long time, but there had never been a lease. The property was county owned, which made it a county building. The county was recently approached about using the community room space, so they would need to have a lease in place for the fire department to lease the remainder of the building. The fire department would meet on June 11th to review the lease. She requested that the Board approve negotiating the lease and advertising the next week to begin the 30 day notice requirement. Since the lease was for more than one year, the notice was required. She would then bring the lease back to the Board at the July meeting for final approval.

Motion: *Commissioner Elders moved to publish a 30 day notice regarding the lease with the Canada Volunteer Fire Department. Commissioner Mau seconded the Motion. Motion carried by unanimous vote.*

(9) **RESOLUTION AMENDING ABC MERGER AGREEMENT (R14-05):** Ms. Baker stated this was an amendment to the joint resolution that was passed in April, 2014. The amendment removed the portion of paragraph 1.3 that stated “two consecutive terms only”. The town staff had reviewed the document as well and would present it to their board on June 14th. If approved by both Boards, this would go on the ABC Commission’s agenda on July 11th.

Motion: *Commissioner Elders moved to approve the amended ABC Merger Agreement Resolution 14-05, as presented. Commissioner Mau seconded the Motion.*

(10) **BUSINESS AND INDUSTRY ADVISORY COMMITTEE:**

Motion: *Commissioner Luker moved to appoint Mark Letson to serve an unexpired term on the Business and Industry Advisory Committee, term to expire on December 31, 2020. Commissioner Mau seconded the Motion. Motion carried by unanimous vote.*

(11) **CULLOWHEE PLANNING COUNCIL:** *Carry over.*

(12) **PLANNING BOARD:** Commissioner Mau recommended Sandy Davis to serve as the District Three appointment. Commissioner Luker recommended Mark Letson to serve as the At Large Six appointment.

Motion: *Commissioner Mau moved to appoint Sandy Davis to serve an unexpired term as the District Three appointment on the Planning Board, term to expire on December 31, 2019 and to appoint Mark Letson to serve an unexpired term as the At Large Six appointment on the Planning Board, term to expire on December 31, 2018. Commissioner Luker seconded the Motion. Motion carried by unanimous vote.*

(13) **SOUTHWESTERN COMMUNITY COLLEGE BOARD OF TRUSTEES:**

Motion: *Commissioner Mau moved to reappoint Vance Davidson to serve another four year term on the Southwestern Community College Board of Trustees, term to expire on June 30, 2022. Commissioner Elders seconded the Motion. Motion carried by unanimous vote.*

(14) **US 441 GATEWAY DISTRICT COMMUNITY PLANNING COUNCIL:**

Motion: *Commissioner Elders moved to appoint Paula Wojtkowski to serve an unexpired term on the US 441 Gateway District Community Planning Council, term to expire on December 31, 2018. Commissioner Luker seconded the Motion. Motion carried by unanimous vote.*

(15) **PRESS CONFERENCE:** None.

(16) **CLOSED SESSION:**

Motion: *Commissioner Mau moved that the Board go into closed session pursuant to G.S.143-318.11(a)(3) Legal for one item and G.S.143-318.11(a)(6) Personnel for one item. Commissioner Elders seconded the Motion. Motion carried.*

Chairman McMahan called the regular meeting back to order and stated that no action was taken in closed session except the approval of the minutes.

(17) **AGENDA:** Commissioner Deitz moved to amend the agenda to add one item: Personnel Acton Resignation Letter. Commissioner Elders seconded the Motion. Motion carried.

(18) **PERSONNEL ACTION RESIGNATION LETTER:** Chairman McMahan stated the Board received a letter of formal notification that Danielle Wittekind, Human Resources Director, would be resigning effective Friday, June 29th.

Motion: *Commissioner Deitz moved to accept the resignation, with regret. Commissioner Mau seconded the Motion. Motion carried by unanimous vote.*

There being no further business, Commissioner Deitz moved to adjourn the meeting. Commissioner Mau seconded the Motion. Motion carried and the meeting adjourned at 3:33 p.m.

Attest:

Approved:

Angela M. Winchester, Clerk to Board

Brian Thomas McMahan, Chairman