

**MINUTES OF AN  
ORGANIZATIONAL MEETING  
OF THE JACKSON COUNTY  
BOARD OF COMMISSIONERS  
HELD ON  
DECEMBER 05, 2016**

The Jackson County Board of Commissioners met in an Organizational Meeting on December 05, 2016, 6:00 pm, Justice & Administration Building, Room A201, 401 Grindstaff Cove Road, Sylva, North Carolina.

Present: Brian McMahan, Chairman  
Charles Elders, Vice Chair  
Boyce Deitz, Commissioner  
Mickey Luker, Commissioner  
Ron Mau, Commissioner

Don Adams, County Manager  
Heather C. Baker, County Attorney  
Angela M. Winchester, Clerk to Board

Chairman McMahan called the meeting to order and asked everyone to move to Courtroom Two for the Swearing-In Ceremony.

The Honorable Tessa Shelton Sellers performed the swearing in ceremony of the newly elected Commissioners, Ron Mau and Mickey Luker.

Commissioner Luker stated he wanted to thank God, his church, faith and pastor. He also thanked his kids, who worked to make sure he was able to serve. He was happy to serve all of Jackson County.

Commissioner Mau stated it had been a journey since their filing one year ago to run. He thanked all their supporters, his sons Ronnie and Rusty and his wife, Rochelle. He thanked everyone for being there at the ceremony.

Chairman McMahan called the meeting back to order in Room A201.

(1) **AGENDA**: Commissioner Elders moved to approve the Agenda. Commissioner Deitz seconded the Motion. Motion carried.

(2) **VICE CHAIR**:

**Motion**: *Commissioner Luker moved to appoint Charles Elders as Vice Chair. Motion carried by unanimous vote.*

**(3) RULES OF PROCEDURE:** Chairman McMahan recommended that the *Suggested Rules and Procedures*, Third Edition by Joseph S. Ferrell, issued by the Institute of Government be adopted with the understanding that the Board may deviate from those rules, if it chooses to do so. Chairman McMahan called specific attention to:

(a) **Rule 15:** Second Not Required. He recommended that all Motions require a second.

(b) **Rule 23:** Duty to Vote. He recommended that failure to vote be recorded as an “affirmative” vote. Further, he recommended an exception to Rule 23 so that a Commissioner may request and be granted permission not to vote or abstain because of a conflict of interest.

**Motion:** *Commissioner Elders moved to adopt the Rules of Procedure with the stated recommendations and exceptions. Commissioner Mau seconded the Motion. Motion carried by unanimous vote.*

**(4) SCHEDULE OF REGULAR MEETINGS:** Commissioner Luker recommended that regular meetings be scheduled on: the first Mondays of each month at 3:00 p.m.; the third Monday of each month at 6:00 p.m.; and a work session be scheduled on the second Tuesday of each month at 1:00 p.m. Due to the holiday schedule, the regular meetings in January will be the 9<sup>th</sup> at 3:00 p.m. and the 23<sup>rd</sup> at 6:00 p.m. The work session will remain on the second Tuesday at 1:00 p.m.

**Motion:** *Commissioner Luker moved to approve the recommended schedule. Commissioner Elders seconded the Motion. Motion carried by unanimous vote.*

**(5) CONSENT AGENDA:** Chairman McMahan stated that a consent agenda was a mechanism to expedite consideration of routine and non-controversial agenda items, i.e., monthly finance and tax collector’s reports, routine bids, etc.; however, any item can be removed by request of a Commissioner and placed on the regular discussion agenda.

**Motion:** *Commissioner Deitz moved to adopt a Consent Agenda as part of the Board’s Rules and Procedures. Commissioner Elders seconded the motion. Motion carried by unanimous vote.*

**(6) COMMISSIONER APPOINTMENTS-BOARDS/COMMISSIONS:** *Carry over.*

**(7) BOARD OF ADJUSTMENT:** *Carry over.*

**(8) BUSINESS AND INDUSTRY ADVISORY COMMITTEE:** *Carry over.*

**(9) PLANNING BOARD:** *Carry over.*

**(10) TOURISM DEVELOPMENT AUTHORITY:** *Carry over.*

There being no further business, Commissioner Elders moved to adjourn the meeting. Commissioner Mau seconded the Motion. Motion carried and the meeting adjourned at 6:42 p.m.

Attest:

Approved:

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Angela M. Winchester, Clerk to Board

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Brian Thomas McMahan, Chairman