



**JACKSON COUNTY TOURISM  
DEVELOPMENT AUTHORITY**

Jan. 27, 2017

Dear County Manager Don Adams & Jackson County Board of Commissioners,

On behalf of the Jackson County Tourism Development Authority (JCTDA), who voted unanimously in favor of this request at a specially called meeting on January 27, 2017 with a quorum present, I would like to request that the Jackson County Board of Commissioners approve the JCTDA to create a paid position within the TDA, per R12-34, Section 11, Subsection B, and that the title of that position be Executive Director. The JCTDA would further ask for approval to hire Nick Breedlove into the position of JCTDA Executive Director, and that his position be funded following the attached proposed budget:

ITEM	Calc.	Amount
Salary		\$61,500.00
ERFICA	6.20%	\$3,813.00
ERMED	1.45%	\$891.75
WC	0.31%	\$188.19
UNEMPL	1% of \$24,000	\$214.00

COST	3.50%	\$2,331.24
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Subtotal \$68,938.18

401K	5%	\$3,075.00
HOSP	\$500X12	\$6,000.00

**Annualized  
Total** **\$78,013.18**

The budget would be included in the JCTDA's annual budget presentation for approval of the JCTDA and the Jackson County Board of Commissioner during fiscal year reviews and approvals. The position, as part of the routine budget of the JCTDA would also be subject to annual audit. The JCTDA will engage a company to handle payroll and the JCTDA will create a personnel committee with the Board to handle the ongoing needs of personnel management, human resource policy and performance review.

Thank you for your consideration.  
Respectfully submitted,

Robert Jumper, Chairman-Jackson County Tourism Development Authority