



**JACKSON COUNTY BOARD OF COMMISSIONERS RESOLUTION
SETTING THE HOURS OF OPERATION FOR THE
REGISTER OF DEEDS**

WHEREAS, the Jackson County Register of Deeds is currently open for business from 8:00 a.m. until 5:00 p.m. Monday - Friday, excluding legal holidays; and

WHEREAS, the hours of operation for the Register of Deeds is set by the County Commissioners pursuant to NCGS §153A-94(b) and §161-8; and

WHEREAS, the Register of Deeds office requires sufficient time in which to complete the processing of documents filed for recording on the same day they are received by setting a cut-off time for receipt of documents; and

WHEREAS, in order to assure the complete processing, recording and indexing of documents on the same day they are received, the Register of Deeds must receive documents no later than 4:30 p.m. Documents received after 4:30 p.m. shall be processed on the next official business day. For all other purposes, the office shall remain open to the public until 5:00 p.m. on all official business days; and

WHEREAS, this Board finds that it is in the best interest of the county that this Board grant this request of the Register of Deeds.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Commissioners for the County of Jackson that in accordance with NCGS §153A-94(b) and §161-8, permission is hereby granted for the Register of Deeds to establish a cut-off time of 4:30 p.m., effective June 1, 2020.

Adopted February ____, 2020.

JACKSON COUNTY BOARD OF COMMISSIONERS

By: _____
BRIAN THOMAS MCMAHAN, Chairman

Attest:

ANGELA M. WINCHESTER, Clerk to the Board