



**APPROVED BUDGET CALENDAR
FY 2023-2024**

January 10, 2023 1:00 pm	Regular Commissioner Work Session – Set budget calendar
February 21, 2023 10:00 am	Commissioner’s Budget Retreat at the Burrell Building, SCC, Meal TBD (Note: There is a regularly scheduled meeting at 6:30 pm this night)
February 28, 2023 9:00 am	Manager’s preliminary meeting with Departments & Offices
March 1, 2023	Non – Profit Grant Applications Disseminated
<u>March 14, 2023 Time TBD</u>	<u>Special Called Budget Meeting If Needed (Note: There is a work session scheduled work session at 1pm this day)</u>
March 24, 2023	All requests submitted to Finance
March 31, 2023	Non – Profit Grant Applications Due
April 11, 2023 1:00 pm	Regular Commissioner Work Session – Summary of all new requests
April 17 – April 28, 2023	Manager / Finance Budget Meeting with Departments & Agencies
May 1 – May 5, 2023	Finance Officer Inputs Changes from Manager / Finance Budget Meetings
May 8 – May 12, 2023	Manager Finalizes Recommendations. Finance / Manager Finalizes Budget Recommendation Presentation.
May 9, 2023 1:00 pm	Regular Commissioner Work Session – Capital Projects, update on new requests.
May 16, 2023 6:30 pm	Regular Commissioner Meeting – Manager’s Recommended Budget
<u>May 23, 2023 9:00 am</u>	<u>Special called budget work session to hear presentations if needed (safety, education, non-profits, other departments). There are two weeks left in May that could be utilized if needed when scheduling these meetings.</u>
June 6, 2023 6:00 pm	Regular Commissioner Meeting – Budget Public Hearing
<u>June 8-9, 2023 9:00 am</u>	<u>Special called budget meetings as needed to make final adjustments. (Note: Regular work session scheduled at 1pm on June 13)</u>
June 20, 2023 6:30 pm	Adoption of budget