



## JACKSON COUNTY

### Human Resources Department

401 Grindstaff Cove Road, Suite A-218, Sylva, NC 28779

Phone 828.631.2212 • Fax 828.631.2266

# Employment Opportunity

Please post in a location accessible to all employees

**Position:** **General Utility Worker III - Grounds**

*Permanent, Full-Time, Non-Exempt*

**Department:** Public Works - **Grounds**

**Description of Duties & Responsibilities:** Primary responsibilities will include beautification of county grounds. Operate a variety of grounds maintenance tools and equipment including power and hand tools, drills, grinders, compressors, mowers, weed eaters, blowers, gauges, meters and impact tools, operate heavy grounds equipment as needed.

**Education & Experience Requirements:** High school diploma or GED, valid North Carolina driver license and one year of experience in landscaping required.

Prefer a candidate with one or more years of landscaping experience; a background in horticulture along with experience in equipment maintenance.

**Starting Salary:** Grade 17 - \$27,937.59 per year

Jackson County provides a robust offering of employee benefits including: employer paid medical and dental benefits, participation in the Local Governmental Employees' Retirement System, paid leave (vacation, sick, and holiday), Employee Clinic, Wellness program, and supplemental benefit offerings. A full overview of benefits is available at <https://www.jacksonnc.org/employment-opportunities>

**Application Requirements:** Submit a completed Application for Employment (PD107) to:

Jackson County	NC Works Career Center
Human Resources Department	26 Ridgeway Street, Suite 2
401 Grindstaff Cove Road, Suite A-218	Sylva, NC 28779
Sylva, NC 28779	

The Application for Employment – State of North Carolina form PD107 - is available online at: <https://www.jacksonnc.org/employment-opportunities> or may be obtained at the Jackson County Human Resources Office or the Sylva branch of the NCWorks Career Center.

**Closing Date:** **Wednesday, May 20, 2020**

### **Jackson County is an Equal Opportunity Employer**

*Pre-employment drug screen and criminal background checks are required  
Jackson County participates in the federal [E-Verify](#) program*