



JACKSON COUNTY

Human Resources Department

401 Grindstaff Cove Road, Suite A-218, Sylva, NC 28779

Phone 828.631.2212 • Fax 828.631.2266

Employment Opportunity

Please post in a location accessible to all employees

Position:	Transit Driver <i>Temporary, Part-Time</i>		
Department:	Transit		
Description of Duties & Responsibilities:	Drive vans and buses to provide transportation for Jackson County residents. Candidate must be willing to work flexible hours between 7 am – 7 pm, Monday - Saturday and have a good working knowledge of Jackson County. Position requires participation in the Federal Transit Authority drug-screening program and continuing education programs. Conduct pre-trip inspections, operate hydraulic lift and related equipment to assist disabled passengers, maintain logs, collect fares, attend safety and training classes, and perform routine cleaning of interior and exterior of vehicles. Perform other duties as assigned.		
Education & Experience Requirements:	High school diploma or GED required. Valid NC driver license with a good driving record and be willing to obtain a Class C – NC Commercial Driver License within 60 days of employment. One year of driving experience is preferred. Must complete required transit training. Must participate in random drug screening program.		
Starting Salary:	\$ 13.00 per hour		
Application Requirements:	Submit a completed Application for Employment to: <table><tr><td>Jackson County Human Resources Department 401 Grindstaff Cove Road, Suite A-218 Sylva, NC 28779</td><td>NC Works Career Center 26 Ridgeway Street, Suite 2 Sylva, NC 28779</td></tr></table> The Application for Employment is available online at: https://www.jacksonnc.org/employment-opportunities or may be obtained at the Jackson County Human Resources Office or the Sylva branch of the NCWorks Career Center.	Jackson County Human Resources Department 401 Grindstaff Cove Road, Suite A-218 Sylva, NC 28779	NC Works Career Center 26 Ridgeway Street, Suite 2 Sylva, NC 28779
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Closing Date:	January 4, 2023		

Jackson County is an Equal Opportunity Employer

*Pre-employment drug screen and criminal background checks are required
Jackson County participates in the federal [E-Verify](#) program*