



Jackson County Department of Public Health

538 Scotts Creek Road • Sylva, NC 28779

Tel: 828-586-8994 • FAX: 828-586-3493

Shelley Carraway

DIRECTOR

- EMPLOYMENT OPPORTUNITY -

Please post this employment opportunity where all employees have access.

- Position:** **Screener** (two positions)
Contract, 25-hours per week
- Department:** Health Department
- Description of Duties & Responsibilities:** The primary purpose of the Screener is to screen all individuals who present at the Community Services building. Screening includes: temperature check, COVID-19 screening questions, acceptance of deliveries for the Community Services Building, as well documentation of Immunization Status. Must maintain complete confidentiality of all patient interaction and information except as necessary to share among Jackson County Department of Public Health Staff.
- Education & Experience Requirements:** Must possess and maintain a valid NC driver license.
- Starting Salary:** \$10.00 per hour for 25 hours a week.
Schedule will be Monday through Friday from 7:30 am until 12:30 pm **OR** 12:00 pm until 5:00 pm
- Application Requirements:** Submit a completed Jackson County Application (available at www.jacksonnc.org under the Employment Opportunities tab) to:
Jackson County Department of Public Health NC Works Career Center
Attn: Martha Thomasson 26 Ridgeway Street, Suite 2
538 Scotts Creek Road Sylva, NC 28779
Sylva, NC 28779
- Closing Date:** **Friday, October 1, 2021**

Jackson County is an Equal Opportunity Employer.

Pre-employment drug screen and criminal background checks are required.

Jackson County participates in the federal [E-Verify](#) program.