



JACKSON COUNTY

Human Resources Department

401 Grindstaff Cove Road, Suite A-218, Sylva, NC 28779

Phone 828.631.2212 • Fax 828.631.2266

Employment Opportunity

Please post in a location accessible to all employees

Position: **Transit Driver**
Temporary, Part-Time

Department: Transit

Description of Duties & Responsibilities: Drive vans and buses to provide transportation for Jackson County residents. Candidate must be willing to work flexible hours between 7 am – 7 pm, Monday - Saturday and have a good working knowledge of Jackson County. Position requires participation in the Federal Transit Authority drug-screening program and continuing education programs. Conduct pre-trip inspections, operate hydraulic lift and related equipment to assist disabled passengers, maintain logs, collect fares, attend safety and training classes, and perform routine cleaning of interior and exterior of vehicles. Perform other duties as assigned.

Education & Experience Requirements: High school diploma or GED required. Valid NC driver license with a good driving record and be willing to obtain a Class C – NC Commercial Driver License within 30 days of employment. One year of driving experience preferred.

Starting Salary: \$ 10.95 per hour

Application Requirements: Submit a completed Application for Employment to:

Jackson County	NC Works Career Center
Human Resources Department	26 Ridgeway Street, Suite 2
401 Grindstaff Cove Road, Suite A-218	Sylva, NC 28779
Sylva, NC 28779	

The Application for Employment is available online at:
<https://www.jacksonnc.org/employment-opportunities> or may be obtained at the Jackson County Human Resources Office or the Sylva branch of the NCWorks Career Center.

Closing Date: **October 25, 2021**

Jackson County is an Equal Opportunity Employer

*Pre-employment drug screen and criminal background checks are required
Jackson County participates in the federal [E-Verify](#) program*