



## JACKSON COUNTY

### Human Resources Department

401 Grindstaff Cove Road, Suite A-218, Sylva, NC 28779

Phone 828.631.2212 • Fax 828.631.2266

# Employment Opportunity

Please post in a location accessible to all employees

**Position:** **Scale House Operator** Temporary, part-time, non-exempt

**Department:** Landfill Enterprises

**Description of Duties & Responsibilities:** Ensure proper fees are applied and collected for materials brought to the solid waste site for disposal. Weigh incoming and outgoing loads, address public inquires and concerns, enforce regulations regarding disposal of solid waste, direct traffic, promote recycling, assist with the keeping the site and office area clean and safe, and perform other duties as assigned.

Work may be performed at either the Sylva or Cashiers locations.

**Education & Experience Requirements:** High school diploma or GED and a valid North Carolina driver license required.

**Requirements:** Prefer a candidate with previous related experience.

**Starting Salary:** Grade 16 - \$12.79 per hour, work is performed on an as needed basis and hours may vary.

**Application Requirements:** Submit a completed and signed Application for Employment (PD107) to:

Jackson County	NC Works Career Center
Human Resources Department	26 Ridgeway Street, Suite 2
401 Grindstaff Cove Road, Suite A-218	Sylva, NC 28779
Sylva, NC 28779	

The Application for Employment – State of North Carolina form PD107 - is available online at: <https://www.jacksonnc.org/employment-opportunities> or may be obtained at the Jackson County Human Resources Office or the Sylva branch of the NCWorks Career Center.

**Closing Date:** **September 30, 2020**

### Jackson County is an Equal Opportunity Employer

*Pre-employment drug screen and criminal background checks are required  
Jackson County participates in the federal [E-Verify](#) program*