



JACKSON COUNTY

Human Resources Department

401 Grindstaff Cove Road, Suite A-218, Sylva, NC 28779

Phone 828.631.2212 • Fax 828.631.2266

Employment Opportunity

Please post in a location accessible to all employees

Position: **General Utility Worker III - Grounds**

Permanent, Full-Time, Non-Exempt

Department: Public Works - **Grounds**

Description of Duties & Responsibilities: Primary responsibilities will include beautification of county grounds. Operate a variety of grounds maintenance tools and equipment including power and hand tools, drills, grinders, compressors, mowers, weed eaters, blowers, gauges, meters and impact tools, operate heavy grounds equipment as needed.

Education & Experience Requirements: High school diploma or GED, valid North Carolina driver license and one year of experience in landscaping required.

Prefer a candidate with one or more years of landscaping experience; a background in horticulture along with experience in equipment maintenance.

Starting Salary: Grade 17 - \$27,937.59 per year

Jackson County provides a robust offering of employee benefits including: employer paid medical and dental benefits, participation in the Local Governmental Employees' Retirement System, paid leave (vacation, sick, and holiday), Employee Clinic, Wellness program, and supplemental benefit offerings. A full overview of benefits is available at <https://www.jacksonnc.org/employment-opportunities>

Application Requirements: Submit a completed Application for Employment (PD107) to:

Jackson County	NC Works Career Center
Human Resources Department	26 Ridgeway Street, Suite 2
401 Grindstaff Cove Road, Suite A-218	Sylva, NC 28779
Sylva, NC 28779	

The Application for Employment – State of North Carolina form PD107 - is available online at: <https://www.jacksonnc.org/employment-opportunities> or may be obtained at the Jackson County Human Resources Office or the Sylva branch of the NCWorks Career Center.

Closing Date: **December 11, 2020**

Jackson County is an Equal Opportunity Employer

*Pre-employment drug screen and criminal background checks are required
Jackson County participates in the federal [E-Verify](#) program*