



JACKSON COUNTY ADMINISTRATION

County Manager: Don Adams

401 Grindstaff Cove Road, Suite A-207, Sylva, North Carolina 28779

Phone: 828-631-2295 • FAX: 828-631-2208

Email: donadams@jacksonnc.org

To: Jackson County Board of Commissioners
From: Don Adams
Date: October 15, 2019
Subject: County Manager's Report

The following information is provided:

1. September 2019 Zoning and Building Permits

The attached report lists the zoning district (if applicable), the owner/business name, the work permitted and the location of the project where the permit was issued. The Planning Department issued two commercial zoning permits and one renovation/addition permit in the month of September. Code enforcement issued one commercial permit and 2 renovation/addition permits in the month of September (**Attachment 1**).

2. Community Services Center

Project is 31% complete through September 2019. Wall framing is near completion. Electrical and HVAC rough in has started. Storm sewer installation is still underway. (**Attachment 2**)

3. Animal Rescue Center

Detailed cost estimates for the Animal Rescue Facility will be presented to the Board on October 29, 2019. The project will continue to be discussed at the November 12, 2019 work session. Final direction from the Board will be requested in November 2019.

4. Indoor Pool

Two planning meetings have been held on August 29, 2019 and October 2, 2019. An executive summary is attached (**Attachment 3**).

5. Other Items

- a) WCU Elite Voting Campus Selection (**Attachment 4**)
- b) Jackson County Board of Health Orientation (**Attachment 5**)

2019
SEPTEMBER ZONING PERMITS

PIN	Zoning Permit #	Zoning District	Owner/Business Name	Work Permitted	Location
NEW COMMERCIAL					
7559-27-8151	19-159	CULLOWHEE TOWNHOME (TH) DISTRICT	THE BELLAMY AT WCU	7 RESIDENTIAL BUILDINGS; 62 DWELLING UNITS; 248 BR	66 SOUTH PAINTER RD
7558-38-3553	19-163	CULLOWHEE COMMERCIAL (C) DISTRICT	PROSPECT SPEEDWELL	PHASE I (BUILDING #'S 1-3, AND 6-23)	SPEEDWELL RD
RENOVATION/ADDITION					
7631-96-7838	19-158	SYLVA R1	SARAH THOMPSON	DECK ADDITION	168 RIDGEWAY ST

COMMERCIAL ZONING PERMITS SEPTEMBER: 2

RENOVATION/ADDITION: 1

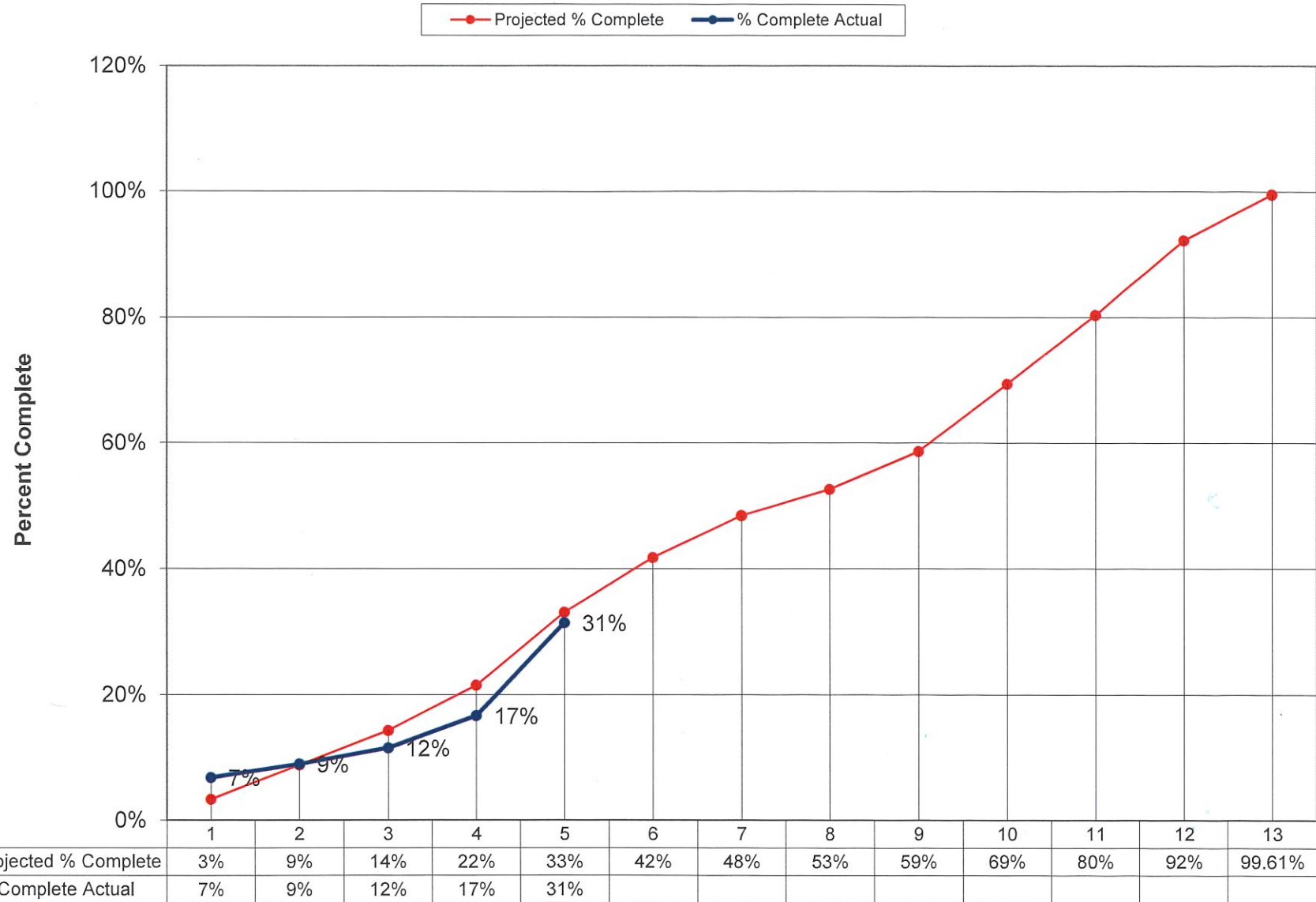
2019
SEPTEMBER BUILDING PERMITS

PIN	Building Permit #	Zoning District	Owner/Business Name	Work Permitted	Location
NEW COMMERCIAL					
7652-15-7174	2-12548	N/A	TINSEL TOWN INC	NEW 60' X 70' METAL BUILDING	2101 SKYLAND DR
RENOVATION/ADDITION					
7642-61-4249	2-12434	SYLVA INSTITUTIONAL (I) DISTRICT	DLP HARRIS REGIONAL HOSPITAL	CYSTO ROOM RENOVATION	68 HOSPITAL ROAD
7561-89-8990	2-12281	CASHIERS GENERAL COMMERCIAL (GC) DISTRICT	SUSIE CELLO LLC	RENOVATION	1057 US 64 W

COMMERCIAL LDA PERMITS SEPTEMBER: 1

RENOVATION/ADDITION: 2

Jackson Cty Comm Serv Bldg



Memorandum



CLARK NEXSEN
 301 College Street, Suite 300
 Asheville, NC 28801
 P: 828.232.0608
 F: 828.232.1606

Project: Jackson County Aquatics Facility

Date: October 15, 2019

Comm #: 7584

Purpose: Project update

To: Mr. Don Adams, County Manager

Subject: Executive summary for Commissioners

Executive Summary for Jackson County Commissioners meeting

The project kicked off on August 29, 2019 with a team meeting that included County management, Parks and Recreations Staff, and Clark Nexsen. During this meeting a project overview and update was discussed among the team members. The following **goals and vision** were established for the project:

- a. Create an aquatics environment that will service the diverse population of the Jackson County Community thru creation of programs and facilities that will improve health and wellness.
- b. Construct a facility that is respectful of the natural resources and sustainability by evaluating life cycle costs, energy consumption and other environmentally positive components.
- c. Fashion a facility that will support recreation and fill exercise/therapeutic voids within the community.

During the kick-off meeting high level discussions were had regarding the type of aquatics/wellness facilities to be included in the program. This provided the background for a future meeting with aquatics consultant Counsilman Hunsaker. Key program elements that were discussed included a 25-yard competition pool with six or eight lanes, aquatic elements that would provide experiences for younger children such as splash pads or water buckets, warm water pool for aquatics exercise/therapy, and additional wellness components such as walk tracks.

The existing facility investigations include review of adequate parking, handicap accessible parking, entry into a new facility, circulation of the patrons, existing building systems impacted by an aquatics addition and subsurface investigations.

Meeting discussions regarding feedback from the community and potential users identified groups from *recreational aquatics, swim teams (County and High School), senior center/hospital, recreational board advisory representative, safe kids, and high school athletics*. This group will be used as a representative sampling of diverse groups that could utilize the facility.

Following the kick-off meeting, on *October 2, 2019*, the team and the representative groups, met to vision and program the new facilities. During these discussions, Clark Nexsen and Counsilman Hunsaker, presented examples of a variety of aquatics facilities including competition and warm water leisure pools, amenities

Memorandum



such as climbing walls, slides, and water basketball. Additionally, the group reviewed systems for the aquatics operations and the design team recorded their preferences for future specifications.

The meeting concluded with ***action items*** by the design team as follows:

- a. Formulate program document based on feedback to date- this will establish rough order of magnitude of the size of the facility
- b. Create preliminary layouts for competition pool and leisure/therapeutic pools.
- c. Investigate entry and parking
- d. Schedule a follow up meeting for the first or second week in November to review the above information.

Next Steps:

- a. Preliminary subsurface investigation for the potential site will begin with two weeks.
- b. Design team working on action items.
- c. Interviews with County staff regarding operational data to formulating operational cost model.

Key Milestones:

- a. November meeting to review progress.
- b. December 10th potential presentation to County Commissioners of progress made to date.

(<http://www.wcu.edu/>)



University recognized as elite voting campus in recent magazine ranking

GEOFF CANTRELL ([HTTPS://NEWS-PROD.WCU.EDU/AUTHOR/CGCANTRELLWCU-EDU/](https://news-prod.wcu.edu/author/cgcantrellwcu-edu/)) > OCTOBER 1, 2019

Western Carolina University has been selected as one of “America’s Best Colleges for Student Voting in 2019” by Washington Monthly, a nonprofit magazine that covers government and political issues.

WCU is one of four universities in North Carolina to receive the recognition, based on student voter turnout rates and civic engagement activities, and will be included in “College Guide and Rankings,” a new publication by the magazine that rates colleges and universities on contributions to social mobility, research and public service.

WCU student voting nearly doubled from the 2014 midterm election to the 2018 midterm election. While that was a significant achievement in itself, the more important factor is that people who take part in elections at an early age are more likely to become lifelong voters, said Lane Perry, executive director of WCU’s **Center for Community Engagement and Service Learning** (<https://www.wcu.edu/learn/academic-enrichment/center-for-service-learning/index.aspx>).



<https://www.wcu.edu/learn/academic-enrichment/center-for-service-learning/index.aspx>

WCU has hosted candidate debates and has carried out voter registration drives.

"The single votes of today are the perpetual, civically engaged habits of the future," Perry said. "Our democracy and its sustainability depend on our youth's engagement today and the habits they establish to inform tomorrow."

In addition to voter registration drives, WCU has hosted a precinct polling place through the Jackson County Board of Elections and held numerous election year activities, such as open-to-the-public candidate forums and information sessions.

"Youth are our future, and we must invest in our future," said Lisa Lovedahl, director of the local board of elections. "The time and effort we invest today in providing access to voting will pay off with tomorrow's community involvement. The increase in voter participation by students is proof they will take advantage of opportunities, if provided."

Voter awareness and engagement efforts are led by WCU's Student Democracy Coalition, a nonpartisan civic action group that has received state and national honors for its work. Students team with nonpartisan external partners including the Andrew Goodman Foundation and North Carolina Campus Compact.



(<https://news-prod.wcu.edu/wp-content/uploads/2018/10/Vote.jpg>)

Civic activism in the form of voting is supported on campus by WCU's Student Democracy Coalition, a

nonpartisan group.

“It feels amazing to know that the work we’ve done has contributed to more students voting on campus,” said Hannah Fraser, a senior from Apex majoring in political science and sociology. The Student Government Association senator and Andrew Goodman Foundation Vote Everywhere Ambassador, distributed a petition to adopt online voter registration in North Carolina, and collected more than 500 signatures at WCU. “Being able to see that increase makes me even more excited for 2020,” she said.

WCU also has been designated a “Voter Friendly Campus” for 2019-20 by the Campus Vote Project and Student Affairs Administrators in Higher Education, a pair of national nonpartisan organizations. It was the second consecutive time the university garnered the designation.

For more information on student voting at WCU, contact the Center for Community Engagement and Service Learning at 828-227-7184 or [servicelearning@wcu.edu](mailto:servicelearning@wcu.edu?subject=Service%20Learning%20-%20Question) (<mailto:servicelearning@wcu.edu?subject=Service%20Learning%20-%20Question>).

CENTER FOR COMMUNITY ENGAGEMENT AND SERVICE LEARNING ([HTTPS://NEWS-PROD.WCU.EDU/TAG/CENTER-FOR-COMMUNITY-ENGAGEMENT-AND-SERVICE-LEARNING/](https://news-prod.wcu.edu/tag/center-for-community-engagement-and-service-learning/))

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(<https://news-prod.wcu.edu/2019/10/carezone-a-program-for->



Jackson County Department of Public Health

154 Medical Park Loop • Sylva, NC 28779

Tel: 828-586-8994 • FAX: 828-586-3493

Shelley Carraway

DIRECTOR

October 15, 2019

Jackson County Board of Commissioners
Brian McMahan, Chairperson
401 Grindstaff Cove Road
Sylva, NC 28779

Re: Public Health Orientation Training

Dear Jackson County Board of Commissioners,

The Jackson County Department of Public Health would like to invite you to participate in the upcoming orientation training scheduled for the Jackson County Board of Health on February 10, 2020 at 6:00 PM. While the focus is on orientation for new Board of Health members to their roles as a Board member, there is also valuable information about the responsibilities and operations of public health in Jackson County.

Learning objectives for the training may include:

- Describe the key concepts underlying the practice of public health and the role a Board of Health plays in carrying out core functions and essential services
- Identify the laws regulating the local public health system
- Describe the guidelines and expectations for being an effective board member

More information about the training will be made available closer to the event. We would be honored to have you attend this important training.

Sincerely,

A handwritten signature in blue ink that reads "Shelley Carraway". The signature is fluid and cursive, with the first name "Shelley" being more prominent than the last name "Carraway".

Shelley Carraway, MPA
Health Director

Personnel Report

Jackson County Board of Commissioners Meeting - October 15, 2019

New Hires / Reclassifications / Promotions

Date	Department	Employee	Salary	Type	Grade	Step	%	Position	Replaced
10/14/19	Health	Harris, Brittany	\$ 81,724.72	New Hire	39	1		Physician Extender II	Krutsch, Amy
10/14/19	Health	Madej, Dana	\$ 25,340.22	New Hire	15	1		Processing Assistant III - Animal Control	New Position
10/14/19	Sheriff's Office	Smathers, Michael Toss	\$ 31,791.71	New Hire	SH47	1		Road Patrol Deputy - 12 Hr Shift	Hawkins, Matthew
09/30/19	Health/Animal	Long, Lola	\$ 25,847.02	Reclassification	15	2		Animal Control Officer I	