

JACKSON COUNTY PLANNING OFFICE

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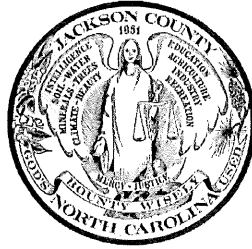
MEMO

To: Chairman Mark Letson
From: Allison Kelley, Planning Administrative Assistant III
Date: May 17, 2023

RE: Community Development Block Grant Scattered Site Housing Program- Satisfaction of Security Instrument Request

Jackson County participated in the Community Development Block Grant (CDBG) Scattered Site Housing Program administered by the North Carolina Division of Community Assistance to improve housing for low-income individuals in the County. The CDBG Scattered Site Housing Program provides funding to enhance the vitality of communities by providing decent housing and suitable living environments for individuals. After the rehabilitation of a home, a loan is secured by a Deed of Trust and a Promissory Note establishing a lien on the Property for a period of ten years after the recordation date. Ten years after the recordation date, the loan is forgiven and the County must record a Satisfaction of Security Instrument to release the Property from the lien.

The Planning Department has received a request from Kay Ann Tolley and Dewayne Ward to record a Satisfaction of Security Instrument to release the lien from their Property. Kay Ann Tolley and Dewayne Ward has complied with the requirements of the recorded Deed of Trust and Promissory Note for ten years. I am requesting the Chairman the authority to sign the Satisfaction of Security Instrument.



**RESOLUTION OF
THE JACKSON COUNTY BOARD OF COMMISSIONERS
DELEGATING AUTHORITY TO CHAIRMAN**

WHEREAS, Jackson County participated in the Community Development Block Grant (CDBG) Scattered Site Housing Program administered by the North Carolina Division of Community Assistance to improve housing for low income individuals in the County; and

WHEREAS, the CDBG Scattered Site Housing Program provides funding to enhance the vitality of communities by providing decent housing and suitable living environments for individuals; and

WHEREAS, after the rehabilitation of the home, a loan is secured by a Deed of Trust and a Promissory Note establishing a lien on the property for a period of ten years after the recordation date; and

WHEREAS, ten years after the recordation date, the loan is forgiven and the County must record a Satisfaction of Security Instrument to release the Property from the lien; and

WHEREAS, the Jackson County Planning Department has received multiple requests from property owners requesting a satisfactions of the lien; and

WHEREAS, the process will run more efficiently for the CDBG participants if the Chairman of the Jackson County Commissioners is authorized to sign the satisfactions upon presentation of information from the Planning staff that the lien has been satisfied.

THEREFORE, the Board of Commissioners of Jackson County resolves that the Chairman is authorized to sign Satisfaction of Security Instruments to expedite the process once Planning Department staff and the County Attorney have determined the property owner has satisfied the CDBG requirements.

ADOPTED, this 6th day of June, 2023.

Attest:

Jackson County Board of Commissioners
Approved:

Angela M. Winchester, Clerk to Board

Mark A. Letson, Chairman