

**PROPOSED BUDGET CALENDAR
FY 2023-2024**

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| January 10, 2023 1:00 pm | Regular Commissioner Work Session – Set budget calendar |
| February 21, 2023 10:00 am | Commissioner’s Budget Retreat at the Burrell Building, SCC, Meal TBD (Note: There is a regularly scheduled meeting at 6:30 pm this night) |
| February 28, 2023 9:00 am | Manager’s preliminary meeting with Departments & Offices |
| March 1, 2023 | Non – Profit Grant Applications Disseminated |
| <u>March 14, 2023 Time TBD</u> | <u>Special Called Budget Meeting If Needed (Note: There is a work session scheduled work session at 1pm this day)</u> |
| March 24, 2023 | All requests submitted to Finance |
| March 31, 2023 | Non – Profit Grant Applications Due |
| April 11, 2023 1:00 pm | Regular Commissioner Work Session – Summary of all new requests |
| April 17 – April 28, 2023 | Manager / Finance Budget Meeting with Departments & Agencies |
| May 1 – May 5, 2023 | Finance Officer Inputs Changes from Manager / Finance Budget Meetings |
| May 8 – May 12, 2023 | Manager Finalizes Recommendations. Finance / Manager Finalizes Budget Recommendation Presentation. |
| May 9, 2023 1:00 pm | Regular Commissioner Work Session – Capital Projects, update on new requests. |
| May 16, 2023 6:30 pm | Regular Commissioner Meeting – Manager’s Recommended Budget |
| <u>May 23, 2023 9:00 am</u> | <u>Special called budget work session to hear presentations if needed (safety, education, non-profits, other departments). There are two weeks left in May that could be utilized if needed when scheduling these meetings.</u> |
| June 6, 2023 6:00 pm | Regular Commissioner Meeting – Budget Public Hearing |
| <u>June 8-9, 2023 9:00 am</u> | <u>Special called budget meetings as needed to make final adjustments. (Note: Regular work session scheduled at 1pm on June 13)</u> |
| June 20, 2023 6:30 pm | Adoption of budget |