



Jackson County Department of Public Health

154 Medical Park Loop • Sylva, NC 28779

Tel: 828-586-8994 • FAX: 828-586-3493

Shelley Carraway
DIRECTOR

- EMPLOYMENT OPPORTUNITY -

Please post this employment opportunity where all employees have access.

- Position:** Public Health Nursing Supervisor I
Permanent, Exempt, Full-Time
- Department:** Health
- Description of Duties & Responsibilities:** This position performs supervisory work in planning, directing, and supervising all Public Health Clinical Programs. This position is responsible for development of agency and public health program goals; training and coordinating staff development, and ensuring program compliance by reviewing all applicable program policies and procedures. This individual must have working knowledge of state and federal laws relating to public health and the NC Nurse Practice Act. This position will utilize electronic health records and other electronic documentation. Must possess and maintain a valid NC Driver's license.
- Education & Experience Requirements:** **Required Minimum Training:** A Master's degree in Nursing and two years of Public Health nursing experience; or graduation from a four-year college or university with a B.S. in Nursing which includes a Public Health Nursing rotation and three years of Public Health nursing experience; or a Master's in Public Health and graduation from a school of professional nursing and two years of Public Health nursing experience; or graduation from a school of professional nursing and four years of professional nursing experience three of which must have been in Public Health; or an equivalent combination of training and experience. Must possess a current license to practice as a Registered Nurse in North Carolina by the NC Board of Nursing.
- Starting Salary:** Salary range is: \$47,782.76 - \$93,686.48 (Grade 28)
Jackson County provides a robust offering of employee benefits including employer paid medical and dental benefits, participation in the Local Government Employees Retirement System, paid vacation, sick, and holiday leave, employee clinic and wellness program, and supplemental benefit offerings.
Full overview of benefits available at: <https://www.jacksonmc.org/employment-opportunities>
- Application Requirements:** Submit a signed and completed State Application (PD 107) to:
NC Works Career Center
26 Ridgeway Street, Suite 2
Sylva, NC 28779
- Closing Date:** **Monday, December 2, 2019**

Jackson County is an Equal Opportunity Employer.

*Pre-employment drug screen and criminal background checks are required.
Jackson County participates in the federal [E-Verify](#) program.*