



JACKSON COUNTY

Human Resources Department

401 Grindstaff Cove Road, Suite A-218, Sylva, NC 28779

Phone 828.631.2212 • Fax 828.631.2266

Employment Opportunity

Please post in a location accessible to all employees

Position: **General Utility Worker III**

Temporary, Part-Time

Department: Public Works - **Grounds**

Description of Duties & Responsibilities: This position has both maintenance and grounds duties and responsibilities. Primary responsibilities will include beautification of county grounds and additional tasks will include a variety of building, facility and equipment maintenance; repair activities to include plumbing, electrical, carpentry, HVAC and masonry tasks.

Education & Experience Requirements: High school diploma or GED, valid North Carolina driver license and one year of experience in landscaping, maintenance or related trade (plumbing, electrical, carpentry HVAC or masonry).

Prefer a candidate with more than one year of related landscaping experience or background in horticulture.

Starting Salary: \$ 13.43 / hour

Application Requirements: Submit a completed Application for Employment (PD107) to:

Jackson County	NC Works Career Center
Human Resources Department	26 Ridgeway Street, Suite 2
401 Grindstaff Cove Road, Suite A-218	Sylva, NC 28779
Sylva, NC 28779	

The Application for Employment – State of North Carolina form PD107 - is available online at: <https://www.jacksonnc.org/employment-opportunities> or may be obtained at the Jackson County Human Resources Office or the Sylva branch of the NCWorks Career Center.

Closing Date: **Tuesday, August 20, 2019**

Jackson County is an Equal Opportunity Employer

*Pre-employment drug screen and criminal background checks are required
Jackson County participates in the federal [E-Verify](#) program*