



## Jackson County Department of Public Health

154 Medical Park Loop • Sylva, NC 28779

Tel: 828-586-8994 • FAX: 828-586-3493

Shelley Carraway  
DIRECTOR

**Position:** **Environmental Health Program Coordinator**  
***Permanent, Full-Time***

**Department:** Health Department

**Description of Duties & Responsibilities:** The primary purpose of the position of Environmental Health Program Coordinator with the Jackson County Department of Public Health is enforcing the N.C. Environmental Health laws and regulations promulgated by the legislative body and Environmental Health Section of the North Carolina Department of Health and Human Resources. This is advanced professional environmental health work in coordinating county environmental health programs and in promoting public health through developing and implementing programs of education, surveillance, consultation, inspection, and enforcement of State, Local, and Federal environmental health laws and regulations. Work shall include coordinating the work and training of Environmental Health Specialists.

**Education & Experience Requirements:** **Required Minimum Training:** Graduation from a four-year college or university with a minimum of 30 semester hours of course work in the physical and/or biological science with two years of experience at the Environmental Health Specialist level; or a four-year or Master's degree in Environmental Health from a program which is accredited by the National Accreditation Council for Environmental Health Curricula of the National Environmental Health Association and one year of experience in Environmental Health. Required to be licensed as a Registered Sanitarian by the N.C. Board of Sanitarian Examiners.

**Starting Salary:** \$41, 276.54 (Grade 25).  
Jackson County provides a robust offering of employee benefits including employer paid medical and dental benefits, participation in the Local Government Employees Retirement System, paid vacation, sick, and holiday leave, employee clinic and wellness program, and supplemental benefit offerings.

Full overview of benefits available at: <https://www.jacksonnc.org/employment-opportunities>

**Application Requirements:** Submit a completed and signed State Application (PD 107) to:  
NC Works Career Center  
26 Ridgeway Street, Suite 2  
Sylva, NC 28779

**Closing Date:** **Friday, August 2, 2019.**

**Jackson County is an Equal Opportunity Employer.**  
*Pre-employment drug screen and criminal background checks are required.*  
*Jackson County participates in the federal [E-Verify](#) program.*