



JACKSON COUNTY

Human Resources Department

401 Grindstaff Cove Road, Suite A-218, Sylva, NC 28779

Phone 828.631.2212 • Fax 828.631.2266

Employment Opportunity

Please post in a location accessible to all employees

- Position:** **Code Inspector I or II**
Permanent, Full-Time, Non-Exempt
- Department:** Permitting and Code Enforcement
- Description of Duties & Responsibilities:** Position is responsible for conducting on-site inspections of trade installations within new and existing buildings with emphasis on electrical, building, HVAC, and plumbing inspections.
- Education & Experience Requirements:** **Minimum:** High school diploma or GED and two years of related experience in construction in construction, electrical, plumbing, and mechanical trades or an equivalent combination of education, experience and training.
Preferred: An Associates or Bachelor's degree in construction management or related field and/or certificate from trade program (electrical, plumbing, HVAC, masonry, etc.); licensed electricians, plumbers, HVAC, and general contractors preferred.
Candidate must have a valid NC Driver's License and be able to train and obtain certifications in electrical, building, plumbing, mechanical and fire prevention
- Starting Salary & Benefits Information:** Code Inspector I - \$30,801.19 (Grade 19)
Code Inspector II - \$35,656.23 (Grade 22)
Jackson County provides a robust offering of employee benefits including: employer paid medical and dental benefits, participation in the Local Governmental Employees' Retirement System, paid leave (vacation, sick, and holiday), Employee Clinic, Wellness program, and supplemental benefit offerings. A full overview of benefits is available at <https://www.jacksonnc.org/employment-opportunities>
- Application Requirements:** Submit a completed Application for Employment (PD107) to:
Jackson County Human Resources Department
401 Grindstaff Cove Road, Suite A-218
Sylva, NC 28779
NC Works Career Center
26 Ridgeway Street, Suite 2
Sylva, NC 28779
- The Application for Employment – State of North Carolina form PD107 - is available online at: <https://www.jacksonnc.org/employment-opportunities> or may be obtained at the Jackson County Human Resources Office or the Sylva branch of the NCWorks Career Center.
- Closing Date:** **January 15, 2019**

Jackson County is an Equal Opportunity Employer

*Pre-employment drug screen and criminal background checks are required
Jackson County participates in the federal [E-Verify](#) program*