

Posted: July 21, 2003
Time Posted: 11:00 am
Posted By: Evelyn Baker
Witnessed By: _____

**MINUTES OF THE REGULAR MEETING
OF THE JACKSON COUNTY
BOARD OF COMMISSIONERS
HELD ON
JULY 15, 2003**

The Jackson County Board of Commissioners met in a Regular Session on Tuesday, July 15, 2003, at 6:00 p.m. in the Justice & Administration Building, Room 203, 401 Grindstaff Cove Road, Sylva, North Carolina.

Present: Roberta Crawford, Vice Chairman
Joe Cowan, Commissioner
Eddie Madden, Commissioner
Brian McMahan, Commissioner
Kenneth L. Westmoreland, County Manager
W. Paul Holt, Jr., County Attorney
Joan Stillwell, Temporary Clerk to the Board

Absent: Stacy Buchanan, Chairman

Vice Chairman Crawford called the meeting to order.

AGENDA: Commissioner Madden recommended amending the Agenda by postponing Item #18, Land Development Ordinance for the Cashiers Community Area, until the August 19th meeting. Commissioner McMahan seconded the motion. Motion carried by unanimous vote.

MINUTES: Commissioner Cowan moved to approve the Minutes of the Work Session of July 7, 2003, Public Hearing of July 7, 2003 and Regular Meeting of July 8, 2003. Commissioner McMahan seconded the Motion. Motion carried by unanimous vote.

INFORMAL COMMENTS BY THE PUBLIC: Page Bernstein of Cashiers distributed a brochure to the Commissioners concerning Incorporation that had been mailed to citizens in the 28717 Zip Code, entitled "Local People Local Control".

CONSENT AGENDA

(1), (2), (3) Commissioner Madden moved to approve the May 2003 Finance Report, May 2003 Tax Collector's Report, and Budget Amendment. Commissioner Cowan seconded the Motion. Motion carried by unanimous vote.

ADMINISTRATIVE REPORTS

(4) **CHAIRMAN'S REPORT**: Vice Chairman Crawford reported she and other members of the Historic Courthouse Committee as well as Commissioner McMahan and Mr. Westmoreland went to Madison County and toured the court facilities and the new library.

(5) **COMMISSIONERS' REPORT**: Commissioner McMahan reported the Madison County Courthouse is identical to the Jackson County Courthouse, constructed by the same architects. The Madison County Courtroom is spectacular and hopes that Jackson County can do the same with its restoration.

The new library in Madison County was constructed from funds raised by friends of the library and grant money. Madison County had donated \$50,000 for furnishings and the land was donated. The library had just opened and is very nice.

(6) **COUNTY MANAGER'S REPORT**: Mr. Westmoreland reported three people had been hired: Dale Seagle to fill the Temporary Part-Time Transit position, Maria Pittman for the Telecommunication I position, and Chad Parker for the Solid Waste position (Mr. Parker will be transferring from the Health Department August 1).

He presented a Schedule of Values for Revaluation 2004. The tentative dates are in compliance with State law. He recommended Stan Duncan or someone from the Department of Revenue be present for a Work Session in August or September to give an overview to the Commissioners of the Revaluation process and what it is about. The County's goal is for the Revaluation notices to be mailed out on November 14th which would allow sufficient time for the appeals and review process and to make sure everything would be ready for July 2004.

He reported the County replaced 42 voting machines last year with the understanding that the County would acquire an additional 12 voting machines next year as backups, or replacements. The vendor is willing to guarantee 12 machines for \$2,000 each if a commitment is made at this time. The original machines were \$3,200 each and would mean considerable savings to the County. This would be a \$24,000 obligation from next year's budget, but in order to take advantage of the savings; the County would have to make a commitment immediately. Commissioner Cowan moved to amend the Agenda to add #22 Voting Machines. Commissioner Madden seconded the motion. Motion carried by unanimous vote.

OLD BUSINESS:

(7) **APPOINTMENT TO JURY COMMISSION**: Action taken on 7/8/03.

NEW BUSINESS

(8) **DONATION OF RIGHT OF WAY FOR HIGHWAY IMPROVEMENTS AT SMOKY MOUNTAIN HIGH SCHOOL**: Mr. Westmoreland reported the Highway Department requested an additional 808 square feet at the Southeast Intersection of Hwy. 107 and Fairview Road. The concern is whether it would impact the Fairview School

signage. Mr. Westmoreland visited the site and sees no problem with meeting this request. Commissioner McMahan moved to approve the right-of-way. Commissioner Madden seconded the Motion. Motion carried by unanimous vote.

(9) **CULLOWHEE SRC - BIDS FOR PAVING**: Mr. Westmoreland retracts his former recommendation after meeting with Mark Fortner and recommends awarding the contract to HMC Paving for the \$8,865 low bid for the Cullowhee SRC. Mr. Fortner has committed to correct any problem with workmanship at any of the sites that he has done. Commissioner Cowan moved to award the bid of \$8,865 to HMC Paving. Commissioner McMahan seconded the Motion. Motion carried by unanimous vote.

(10) **C & D TRANSFER STATION SKID STEER BIDS**: Commissioner McMahan moved to award the bid in the amount of \$20,832 to Van Lott, Inc. Commissioner Cowan seconded the Motion. Motion carried by unanimous vote.

(11) **ELGAR GROUP, INC. PROPOSAL**: Vice Chairman Crawford moved to table action on the proposal until the August 12th meeting due to Chairman Buchanan's absence. Commissioner Cowan seconded the Motion. Motion carried by unanimous vote.

(12) **APPOINTMENTS TO GRIEVANCE COMMITTEE**: Vice Chairman Crawford reported Chairman Buchanan has requested the Board to table action until the Board can do further research on how the Grievance Committee is set up. Vice Chairman Crawford reported the Committee has met once in 20 years and this is the first time the County has had a need for a Grievance Committee. Vice Chairman Crawford moved to table Item #12 until additional information is obtained. Commissioner McMahan seconded the Motion. Motion carried by unanimous vote.

(13) **APPOINTMENTS TO SOLID WASTE BOARD**: Commissioner Madden moved to appoint Emma Wertenberger to the Solid Waste Board. Commissioner McMahan seconded the Motion. Motion carried by unanimous vote.

(14) **APPOINTMENTS TO LIBRARY TASK FORCE**: Commissioner Crawford recommended Linda Young and Commissioner Cowan recommended Floyd Bateman to the Library Task Force. Commissioner McMahan moved to appoint Don Williamson, John Bunn, Jo Ann Caruso, Linda Young and Floyd Bateman to the Library Task Force. Commissioner Madden seconded the Motion. Motion carried by unanimous vote.

(15) **APPOINTMENT TO WATERSHED REVIEW BOARD**: Commissioner Cowan moved to appoint Rick Bennett, Jim Mincey, Ray Trine, Linda Rogers, Randy Lanier, Ed Norton, and Neal Dawson to the Watershed Review Board. Commissioner Madden seconded the Motion. Motion carried by unanimous vote.

(16) AMENDMENT TO SOLID WASTE ORDINANCE: Commissioner McMahan moved to adopt the Amendment to the Solid Waste Ordinance, Section 301 K, as described for Private Hauler. Commissioner Cowan seconded the Motion. Motion carried by unanimous vote.

(17) RESOLUTION – SYLVA POOL OPERATING COSTS: Commissioner Cowan moved to adopt the Joint Resolution with the Town of Sylva for the operation of the Sylva Swimming Pool. Commissioner McMahan seconded the Motion. Motion carried by unanimous vote.

(18) LAND DEVELOPMENT ORDINANCE FOR THE CASHIERS COMMUNITY AREA: Tabled until the August 19, 2003 meeting.

(19) JAIL DOCTOR CONTRACT: Commissioner Madden moved to approve the Contract with Dr. Steven Dewees, M.D. for \$41,000 annually, payable in equal bi-monthly installments of \$1,708.33. Commissioner McMahan seconded the Motion. Motion carried by unanimous vote.

(20) CARING HANDS RESPITE PROGRAM LEASE: Commissioner Cowan moved to approve the Lease for \$1.00 per year with the First Baptist Church in Sylva. Commissioner McMahan seconded the Motion. Motion carried by unanimous vote.

(21) GOOD PICKIN' CONTRACT: Mr. Westmoreland reported the Good Pickin' Contract would be for one year with Mike Peters working in matters of Revaluation and Tax Collection. Commissioner McMahan moved to approve the Contract. Commissioner Madden seconded the Motion. Motion carried by unanimous vote.

(22) VOTING MACHINES: Commissioner Cowan moved to authorize Mr. Westmoreland to contract for 12 voting machines to be paid from the FY 2004-2005 Budget and to make the commitment now in order to save the County money. Commissioner McMahan seconded the Motion. Motion carried by unanimous vote.

Commissioner McMahan moved that the meeting be adjourned. Commissioner Cowan seconded the Motion. Motion carried by unanimous vote and the meeting adjourned at 6:40 p.m.

Attested By:

Approved:

Joan Stillwell
Temporary Clerk to the Board

Stacy Buchanan, Chairman