

Posted: May 21, 2003  
Time Posted: \_\_\_\_\_  
Posted By: Evelyn Baker  
Witnessed By: \_\_\_\_\_

**MINUTES OF THE REGULAR MEETING  
OF THE JACKSON COUNTY  
BOARD OF COMMISSIONERS  
HELD ON  
MAY 20, 2003**

The Jackson County Board of Commissioners met in a Regular Session on Tuesday, May 20, 2003, at 6:00 p.m. in Room 203, Justice & Administration Building, 401 Grindstaff Cove Road, Sylva, North Carolina.

Present: Stacy Buchanan, Chairman  
Roberta Crawford, Vice Chairman  
Commissioner Joe Cowan  
Eddie Madden, Commissioner  
Brian McMahan, Commissioner  
Kenneth L. Westmoreland, County Manager  
W. Paul Holt, Jr., County Attorney  
Evelyn B. Baker, Clerk to the Board

Chairman Buchanan called the meeting to order.

**AGENDA**: Commissioner Crawford moved to approve the Agenda. Commissioner McMahan seconded the Motion. Motion carried by unanimous vote.

**MINUTES**: Commissioner McMahan moved to approve the Minutes of the Public Hearing (Scattered Site Housing) of May 6, 2003, Minutes of the Joint Meeting w/Municipalities of May 6, 2003, Minutes of the Public Hearing (Noise Ordinance) of May 6, 2003, Minutes of the Public Hearing (DOT Secondary Roads) of May 13, 2003, and Regular Meeting of May 13, 2003. Commissioner Crawford seconded the Motion. Motion carried by unanimous vote.

**INFORMAL COMMENTS BY THE PUBLIC**: None

**CONSENT AGENDA**

**(1) (2)(3)** Commissioner Cowan moved to approve the Finance and Tax Collector Reports for March 2003 and Budget Amendments. Commissioner McMahan seconded the Motion. Motion carried by unanimous vote.

## ADMINISTRATIVE REPORTS

(4) **CHAIRMAN'S REPORT**: A budget work session to hear appeals is scheduled on June 3, 2003, 6:00 p.m. A budget public hearing is scheduled on June 10, 2003, 5:00 p.m. The FY2003-2004 Final Budget will be placed on the June 10, 2003 Regular Meeting Agenda.

(5) **COMMISSIONERS' REPORT**: None

(6) **COUNTY MANAGER'S REPORT**: None

(7) **CONSULTANT SCOPE OF SERVICES FOR SMART GROWTH TASK FORCE**: Commissioner Madden moved to approve the scope of services submitted by Gerald Green. Commissioner Cowan seconded the Motion. Motion carried by unanimous vote.

(8) **WORK FIRST PLAN AMENDMENT**: Action taken on May 13, 2003

(9) **PLAN FOR THE DISPOSITION OF COUNTY REAL PROPERTY**: Attorney Holt and Mr. Westmoreland are working on a disposition plan. A list of county-owned properties was distributed to the board.

(10) **AWARD OF PROPOSAL FOR ADMINISTRATIVE SERVICES FOR SCATTERED SITE HOUSING GRANT**: Commissioner Crawford moved to award the bid to Mountain Projects, Inc. Commissioner Cowan seconded the Motion. Motion carried by unanimous vote.

(11) **REGISTER OF DEEDS – REVIEW NCACC 4/21/03 FINAL REPORT AND RECOMMENDATIONS**: Chairman Buchanan requested that the Register of Deeds appear before this Board on June 3, 2003.

(12) **REGISTER OF DEEDS – CLOSE OFFICE FOR ONE DAY**: Action taken on May 13, 2003.

(13) **HISTORIC COURTHOUSE USE COMMITTEE REPORT**: Tabled until July.

(14) **PROCUREMENT CARD POLICY**: Commissioner McMahan moved to approve the policy. Commissioner Cowan seconded the Motion. Motion carried by unanimous vote.

(15) **APPOINTMENTS TO COUNCIL ON AGING BOARD OF DIRECTORS**: Commissioner Cowan moved to appoint David Snell, Robert L. Root and Edwin Norton to the Council on Aging Board of Directors. Commissioner Crawford seconded the Motion. Motion carried by unanimous vote.

**(16) APPOINTMENT OF ANIMAL CONTROL ORDINANCE TASK**

**FORCE:** Commissioner Crawford will also serve on this task force but will only vote in the event of a tie. Commissioner Crawford moved to appoint Mike Fox, Raymond Bunn, Hugh Thompson, Bob Ginn, Ira Jones, and Veronica Nicholas to the Animal Control Ordinance Task Force. Commissioner McMahan seconded the Motion. Motion carried by unanimous vote.

**(17) RESOLUTION TO ADD OLD COVE ROAD TO DOT**

**MAINTENANCE:** Commissioner Crawford moved to adopt the Resolution. Commissioner McMahan seconded the Motion. Motion carried by unanimous vote.

**(18) RESOLUTION FOR THE ABANDONMENT OF A PORTION OF**

**SR1368:** Commissioner McMahan moved to adopt the Resolution. Commissioner Madden seconded the Motion. Motion carried by unanimous vote.

**(19) RESOLUTION FOR SECONDARY ROAD IMPROVEMENTS:**

Commissioner Crawford moved to adopt the Resolution. Commissioner Madden seconded the Motion. Motion carried by unanimous vote.

**(20) NOISE ORDINANCE AMENDMENT:**

Chairman Buchanan asked Attorney Holt if the amended ordinance is adopted, would it eliminate the possibility of citizens filing a complaint with the Magistrate. Attorney Holt stated citizens would continue to have recourse through other means. He also stated there should be no problem with enforcement of the amended ordinance. Commissioner Crawford moved to adopt the amended Ordinance. Commissioner McMahan seconded the Motion. Motion carried by unanimous vote.

**(21) GREENWAYS COMMISSION BY-LAWS AMENDMENT:**

Commissioner Madden moved to adopt the amendment. Commissioner McMahan seconded the Motion. Motion carried by unanimous vote.

**(22) AUTHORIZE CAPITAL PROJECT ORDINANCE FOR SMOKY MOUNTAIN HIGH SCHOOL PHASE II:** Action taken on May 13, 2003

**(23) AUTHORIZE PUBLIC SCHOOL BUILDING CAPITAL FUND – HVAC PROJECTS:** Action taken on May 13, 2003.

Commissioner Crawford moved that the meeting be adjourned. Commissioner McMahan seconded the Motion. Motion carried by unanimous vote and the meeting adjourned at 7:35 p.m.

Attested By:

Approved:

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Evelyn B. Baker  
Clerk to the Board

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Stacy Buchanan, Chairman