

Posted: February 6, 2003  
Time Posted: \_\_\_\_\_  
Posted By: Evelyn Baker  
Witnessed By: \_\_\_\_\_

**MINUTES OF A SPECIAL MEETING  
OF THE JACKSON COUNTY  
BOARD OF COMMISSIONERS  
HELD ON  
FEBRUARY 4, 2003**

The Jackson County Board of Commissioners held a Special Meeting on February 4, 2003 at 6:00 p.m. in the Community Services Building at the invitation of the Jackson County Health Department. This was a dinner meeting hosted by the Health Department.

Present: Stacy Buchanan, Chairman  
Roberta Crawford, Vice Chairman  
Joe Cowan, Commissioner  
Eddie Madden, Commissioner  
Brian McMahan, Commissioner  
Kenneth L. Westmoreland, County Manager  
Evelyn B. Baker, Clerk to the Board

Following dinner, Chairman Buchanan called the meeting to order and stated the purpose of the special meeting is an orientation by the Health Department staff.

Randall Turpin, Director, welcomed the Commissioners and presented an overview of the Health Department's services, growth and objectives. Informative reports by several staff members were presented which included: Administration, Personal Health Management Support, Laboratory, Clinical, WIC Program, Nutrition, Dental Services, Community Health Link, Nantahala AIDS Consortium, Migrant Farmworker Health Program, Family Outreach, Health Promotion, and Environmental Health.

The Jackson County Health Department ranks #3 in the state for its range of services. The growth in services includes the addition of a Migrant Health Program and a Drilled Well Program. The Clean Water Management Trust Fund Loan program that assists residents in correcting faulty sewer systems in the Scotts Creek area has improved after new guidelines were incorporated.

The County contributes \$879,321.25 for a population of 33,657 which equals \$26.12 per person - \$1.00 on prevention is spent for every \$99.00 spent on treatment.

Mr. Turpin presented a list of "Objectives" for the department:

- (1) Promotion of Fiscal Expansion of Health Department
- (2) Finalization of Bioterrorism Response Plan
- (3) Finalization of Smallpox Vaccination Plan

- (4) Establish Open Access to Clinical Services
- (5) Partner With Community Access Network
- (6) MOU With Cherokee Tribal Council Regarding Quarantine/Isolation
- (7) Become HIPAA Compliant
- (8) PFA Performed On All Clinical Services
- (9) Submit Revised Animal Control Ordinance
- (10) Complete Scotts Creek Water Basin Project
- (11) Establishment of the Adult Dental Health Program
- (12) Expansion of the Migrant Farmworker Health Program
- (13) Micro-chipping of Animal Shelter Adoptees
- (14) Expansion of Animal Control Community Canvassing
- (15) Microfilming of Clinical Records
- (16) Enhance Technological Capabilities

Commissioner Crawford moved that the meeting be adjourned. Commissioner Madden seconded the Motion. Motion carried by unanimous vote and the meeting adjourned at 8:40 p.m.

Attested By:

Approved:

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Evelyn B. Baker, Clerk to the Board

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Stacy Buchanan, Chairman